

RECORD OF PROCEEDINGS

100 LEAVES

MINUTES OF THE REGULAR MEETING OF THE PUEBLO CONSERVANCY DISTRICT ON JUNE 28, 1993

DIRECTORS PRESENT: K. Farley, G. Sandstrom and P. Kelly

OTHERS PRESENT: R. Koester, D. Buxman representing
D. Banner, Brandes and Hahn (DSW)

The meeting was called to order at 2:00 P.M. on the above date and the minutes of June 02, 1993, meeting were approved as presented.

The Treasurer's report was approved as presented (copy attached) and the following bills were approved for payment:

18114	Cornell's	\$ 44.00
18115	Shearson Lehman	49.28
18116	Westplains Energy	45.38
18117	K. Farley	110.82
18118	P. Kelly	110.82
18119	G. Sandstrom	110.82
18120	D. Banner	200.00
18121	KLH Partnership	100.00
18122	KLH Engineering Consultants, Inc.	1,464.00

Don Brandes presented thier proposal to prepare a District Master Plan, with a time schedule for meetings from now to September 1993, to present progress reports on the Plan.

The Board will be writing a letter to the County Commissioners asking for permission and cooperation in the use of G.I.S. data the County has, by DSW in the preparation of the District Master Plan. All members authorized Gus Sandstrom to write the request letter and make a copy of part of these minutes.

The District wants a plan for development of the Districts owned land now, as others may want to partner development; and revise the original mission of the storm corridor, by expanding the authority of the District to include recreational, commercial and other development opportunities.

The District and DSW will be codifying an agreement for \$60,000 plus expenses of under \$10,000 to complete the Plan by a letter of agreement (attached).

There being no further business, the meeting adjourned at 4.00 P.M. The next regular meeting was set for Friday, July 23, 1993, at 3:00 P.M. and Wednesday, August 11, 1993 at 1:30 P.M. and Tuesday, September 21st at 1:00 P.M. all at the Districts office, 111 East 5th Street.

APPROVED:

Patricia Kelly
[Signature]

Kathy Farley
Secretary/Treasurer

DSW

*In minute
Book*

30 June 1993

Mr. Ray Koester
KLH Engineering
111 East 5th Street
Pueblo, Colorado 81003

RE: Pueblo Conservancy District Professional Services Agreement

Dear Ray:

As you are aware, DSW was authorized by a unanimous vote of the Pueblo Conservancy District Directors to proceed with the Master Plan. This action was taken at the June 28, 1993 meeting.

Attached is a letter directed to all Directors on June 15, 1993 stipulating the scope of work to be completed, fees, and direct expenses. DSW does not anticipate working beyond September of 1993 to complete the scope of work as outlined. A project schedule is also attached. In addition, we have attached our standard method of compensation and the billing system we would like to use for this project. Overall, our total professional fee is \$60,000 and our direct expenses will not exceed \$10,000. We will invoice you on a monthly basis based on a percentage of work completed to date.

We have worked on the project during the month of June, 1993 and will forward you, under separate cover, our invoice for services rendered through June 30, 1993. If this Letter of Agreement is satisfactory and the attachments appear adequate I would appreciate your signature below as our authorization to proceed further.

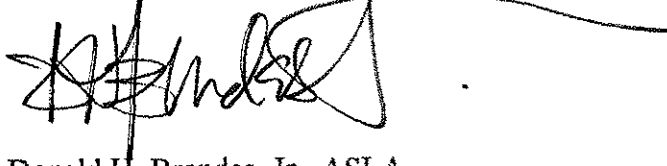
DESIGN STUDIOS WEST, INC.

Planning Engineering Landscape Architecture
1425 Market Street, Suite 100 Denver, Colorado 80202
(303) 623-3465 Fax (303) 623-3758
Sarasota Denver

We look forward to working with you and the members of the Pueblo Conservancy District on this exciting and worthwhile plan. If you have any questions regarding this matter please do not hesitate to contact me at your earliest convenience.

Very Truly Yours,

DESIGN STUDIOS WEST, INC.



Donald H. Brandes, Jr., ASLA
President

APPROVED AND ACCEPTED

By: Raymond D. Venter
Engineer/Administrator

Date: July 6, 1993

Copy to D.H.B.
7-19-93

attachments:

Letter of June 15, 1993 outlining Professional Scope and Fees
Project Schedule
Project Team and Responsibilities
Method of Compensation

June 15, 1993

Ms. Pat Kelly
264 Sifford Court
Pueblo West, CO 81007

RE: Pueblo Conservancy District Professional Services Contract

Dear Pat:

Based on our conversation of June 8, 1993, I wish to clarify the terms and conditions of the proposed professional services contract between Design Studios West, Inc. (DSW) and The Pueblo Conservancy District. Below is a summary of the proposed work items and the corresponding cost of services.

A. Scope of Work

- 1.0 Project Organization
- 2.0 Technical Assistance in Formatting a River Authority
- 3.0 Inventory and Analysis
- 4.0 Development Suitability
- 5.0 Preliminary Master Plan
- (8.0) Meetings

The cost of services for the professional time to complete the work items listed above is a lump sum not to exceed of \$60,000.

B. Direct Expenses

All direct reimbursable expenses associated with the preparation of the Scope of Work (A) described above shall be billed to the Pueblo Conservancy District at cost, plus 10 percent, for administration. Reimbursable expenses are separate from, and in addition to, the \$60,000 professional fee. Reimbursable expenses will include printing, duplication, mailing, travel, room and board, photography, and other direct project expenses. All direct reimbursable expenses shall be clearly itemized on all monthly invoices.

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Sarasota Denver

B. Direct Expenses [cont.]

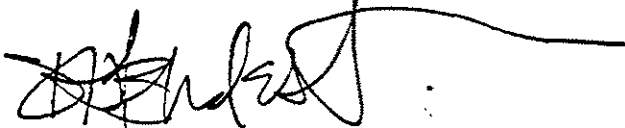
At this time, it is difficult to project the exact cost of direct expenses, however, we would estimate a budget of approximately 12-14 percent of the cost of services (\$60,000) or approximately \$7,200-\$8,400. Every effort will be made to limit project expenses. In addition, we will make every effort to schedule Mr. James Keeter's trips to Colorado so that they coincide with the HARP project. Currently, the direct expenses for Mr. Keeter's trips to Colorado average approximately \$1,000 per trip (Air: \$785, Room and Board: \$200).

In summary, we believe you should allocate approximately \$67,00 to \$68,500 for the completion of services and the cost of direct expenses as described above. We look forward to meeting with yourself, Gus and Kathy at Kester's office on Monday, June 28, 1993 at 2:00 p.m. to begin this exciting project.

If you have any questions regarding the scope or fees, please do not hesitate to contact me at your convenience. I look forward to seeing you.

Very truly yours,

DESIGN STUDIOS WEST, INC.

A handwritten signature in black ink, appearing to read 'D. Brandes', with a long horizontal line extending to the right.

Donald H. Brandes, Jr., ASLA
President

Pueblo Conservancy District Project Team Roles and Responsibility

<u>Role</u>	<u>Responsibility</u>
• Donald H. Brandes, Jr., ASLA Principal-in-Charge	• Primary contact with Pueblo Conservancy District Project Manager (Ray Koester) and Board of Directors. • Project Control, Administration, and Scheduling. • Coordination of Public Meetings / Presentations. • Technical Review.
• Hugh Hahn, P.E. Project Manager	• Preparation of all plans, drawings, and reports. • Coordination of all staff work and scheduling. • Day to day review and management of the project.
• James Keeter, FASLA Associate Principal-in-Charge	• Primary direction for project planning, design, and implementation. • Assistance in the establishment / feasibility of an Arkansas River Authority. • Technical review of Preliminary Master Plan design and cost estimates. • Peer-Review.
• Jeff Rashid Computer/Technical Input	• Preparation of all environmental scan data. Preparation of project data base and retrieval system. • Preparation of all project exhibits and technical materials. • Coordination with local, regional, state, and Federal agencies.
• Andrea Sessa Landscape Architect	• Responsible for preparation of all environmental research, recreational demand and trend analysis. • Responsible for all project landscape architecture, planning and design, sketches, and plan review.
• Technical Support Staff	• DSW shall provide technical support to the individuals listed above in the areas of: engineering, graphic design, park planning, drafting, and word processing.

**Pueblo Conservancy District
Schedule for District Master Plan**

ID	Name	Jun '93			Jul '93			Aug '93			Sep '93								
		Jun 6	Jun 13	Jun 20	Jun 27	Jul 4	Jul 11	Jul 18	Jul 25	Aug 1	Aug 8	Aug 15	Aug 22	Aug 29	Sep 5	Sep 12	Sep 19	Sep 26	Oct 3
1	PROJECT ORGANIZATION		6/15	6/28	PROJECT ORGANIZATION														
2	AUTHORITY ASSISTANCE							7/29				8/24							
3	INVENTORY AND ANALYSIS																		
4	COLLECT EXIST. BASE MAPPING		6/18	7/8	COLLECT EXIST. BASE MAPPING														
5	DIGITIZE BASE MAPPING			7/1	DIGITIZE BASE MAPPING														
6	OPPORTUNITIES/CONSTRAINTS						7/21	7/29											
7	DEVELOPMENT SUITABILITY							7/29				8/24							
8	PRELIMINARY MASTER PLAN											8/25			9/20				
9	MEETINGS																		
10	JUNE MEETING			6/28	JUNE MEETING														
11	JULY MEETING						3:00 p.m. 7/23												
12	AUGUST MEETING																		
13	SEPTEMBER MEETING																		

METHOD OF COMPENSATION

- A. Design Studios West, Inc. (Consultant) shall be compensated by the Pueblo Conservancy District (Owner) on an estimated percent complete basis of a fixed fee of \$60,000 in accordance with the scope of work described herein.
- B. Owner shall be responsible for and pay all direct expenses of Consultant in addition to and separate from the \$60,000 professional fee described above. Direct expenses shall not exceed \$10,000 unless approved in writing by the Owner. It is specifically understood that the Consultant shall be compensated for all fees and expenses on a monthly basis.
- C. Consultant shall submit to the Owner an invoice based on an estimate of percentage of completion of the project for the preceeding month. Such invoice shall briefly describe the completed or partially completed portions of the scope of work. The Owner reserves the right to require additional information from Consultant substantiating any and all such compensation sought by Consultant before accepting the invoice. The Owner shall compensate Consultant within fifteen (15) days of receipt of an invoice.
- D. In contracting with Consultant for professional services, the Owner warrants that funds are available to compensate Consultant for the total amount of services and expenses contracted for the services, and that these funds are neither encumbered nor contingent upon subsequent granting of approvals, permits or financing commitments by lending institutions or other third parties.

DIRECT EXPENSE SCHEDULE

The Owner shall reimburse DSW for all direct expenses listed below at cost, plus 10 percent for administration and handling.

1. Blueprinting: .60 sq. ft.
2. Photocopying: .24 per sheet
3. Mylar Reproduction: 3.60 sq. ft.
4. Kroy Lettering: .30 per inch
5. Mileage: .35 per mile
6. The Owner shall reimburse DSW for reasonable expenses actually incurred by DSW in transportation and travel in the performance of Services for the Owner. Travel expenses shall include meals, lodging, air fare and vehicle expense in connection with trips requested and authorized by the Owner.
7. Long distance telephone calls, telegrams, special delivery, messenger services, facsimile transmissions, postage and shipping costs.
8. Fees paid for securing approval of governmental agencies having jurisdiction over the Project(s).
9. Volume reproduction and handling of drawings and specifications, reports, or other work-related items produced by DSW.
10. Outside consultants and subconsultants. The Owner shall reimburse DSW for all actual costs and expenses plus 15 percent for outside consultants and subconsultant services. Such special consultants which may be required would include: geotechnical, legal, economic, and structural. DSW shall not be entitled to reimbursement for such third party services unless the Owner has previously approved both the outside consultant and/or subconsultant, and the specific amounts to be spent for such third party services.

All other costs and expenses incurred by DSW not otherwise specifically compensated for above shall be deemed non-reimbursable costs and shall be borne by DSW.

No overtime rates shall be charged to the Owner by DSW in the performance of any services called for in this Agreement. In addition, DSW shall obtain the same covenant from outside consultants and subconsultant hired by DSW for which DSW is entitled to reimbursement of services.

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

DATE July 30, 1993

TOTAL EXPENDED THROUGH CURRENT MONTH \$ 31,960

Vouchers # 18123 thru # 18137

Amount to be transferred \$ 9,974

To checking

Deposits \$ 6,500

To savings X

Tel Transfer Savings Bal. \$ 88,633

Checking Account Bal. \$ 10,124
Money Market \$1,823

Total CD's \$ 200,000 T Bills \$ 1,270,000

Checking acct. Bal 6/30/93 = \$ 9,595.

Tel Tfr. Bal. @ 6/30/93 = \$ 88,451.

Matured CD's \$

\$

\$

\$

Interest earned CD's \$ 251.

CNB \$ 250.55

Interest earned Other \$ 181.

\$ 250.55

Other earnings - Dain Bosworth \$ 6,250.

\$

\$ 104,728.

CD's Purchased \$

\$

Current Month Vouchers \$ 5,971.

Cash Balance @ 7/30/93 = \$ 98,757.

INTEREST EARNED

TOTAL

January - \$ 6,877

August \$

\$ 55,532

February - 8,313

September

March - 7,697

October

April - 505

November

May - 14,000

December

June - 11,451

July - 6,689

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

PUEBLO, COLORADO

TREASURER'S REPORT

Date July 30, 1993

Acct.#	Account	1992 Spent	1993 Budget	Current Month Expenses July	Total at 7/30/93	Unused Portion Budget
#80	Legal Fees	\$ 2,400	\$ 2,400	\$ 200	\$ 1,400	\$ 1,000
#81	Director's Fees	\$ 3,060	\$ 4,000	\$ 180	\$ 1,620	\$ 2,380
#82	FICA Taxes	\$ 234	\$ 500	\$ 138	\$ 304	\$ 196
#83	Engineering/Administrate	\$ 4,560	\$ 4,560	\$ 380	\$ 2,660	\$ 1,900
#90	Audit Fees	\$ 1,200	\$ 1,400	\$ --	\$ --	\$ 1,400
#92	Insurance & Bonds	\$ 1,288	\$ 2,000	\$ 250	\$ 1,277	\$ 723
#96	Office Expense	\$ 424	\$ 650	\$ 8	\$ 269	\$ 381
#97	Office Rent	\$ 900	\$ 1,200	\$ 75	\$ 525	\$ 675
#100	Professional Fees	\$ 9,465	\$ 12,000	\$ --	\$ 840	\$ 11,160
#103	Travel	\$ 174	\$ 2,500	\$ 67	\$ 300	\$ 2,200
#105	Repairs & Maintenance	\$ 43,662	\$ 75,000	\$ 3,307	\$20,320	\$ 54,680
#105A	Old River Chnl Main.	31,500				
#108	Contingencies	\$	\$ 500	\$ --	\$ --	\$ 500
#109	Emergency Flood Repair	\$ 20,000	\$ 20,000	\$ --	\$ --	\$ 20,000
#110	Capital Improvements	\$ 3,500	\$ 15,000	\$ 90	\$ 1,155	\$ 13,845
#110A	Special Study	\$ 00	\$ 60,000	1,290	1,290	58,710
		\$122,367	\$201,710	\$ 5,985	\$31,960	\$169,750

McDONALD, HOLLIGAN & McPHERSON, INC.
CERTIFIED PUBLIC ACCOUNTANTS

SUITE 740, THATCHER BUILDING
P. O. BOX 918

PUEBLO, COLORADO 81002
TELEPHONE 719-543-0516

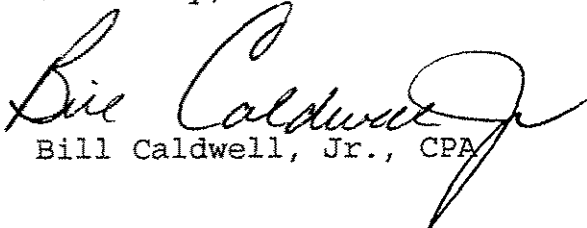
September 3, 1993

Board of Directors
Pueblo Conservancy District
Pueblo, Colorado

Don Banner requested that we provide the following information for your review concerning the investment portfolio of the District. Colorado Law provides guidance for legal investments of special districts and local governments in the State. The attached information is a summary of public law outlining investments considered legal under the Law.

The information presented is rather straightforward and should provide the information you require as you make investment decisions. If you would like to discuss your plans regarding the District's investments, we will be happy to meet with you.

Sincerely,


Bill Caldwell, Jr., CPA

COLORADO'S INVESTMENT IN SECURITIES BY PUBLIC ENTITIES

Unless otherwise stated, all investments must be held in the local government entity's name, or in the custody of a third party on behalf of the local government, or in a custodial account with an eligible public depository or securities firm on behalf of the local government.

- . Article XI, Section 2 of the State Constitution prohibits local governments from owning shares of corporations.
- . Certificates of Deposit or any other type of deposit in out-of-state banks or savings and loans are not legal investments.
- . Home Rule cities, towns, or counties should review their respective charter provisions to determine which are legal investments.

Following is a summary of legal investments under Titles in question.

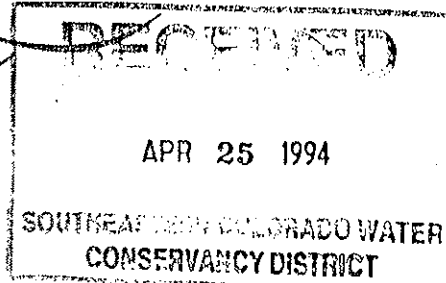
An Act

1994

cc: [unclear]
Capital [unclear]

SC

16 21



HOUSE BILL 94-1027

BY REPRESENTATIVES Romero, Berry, Jerke, and Mattingly;
also SENATORS Rizzuto, Pastore, and Thiebaut.

CONCERNING EXPANSION OF THE POWERS OF CONSERVANCY DISTRICTS.

Be it enacted by the General Assembly of the State of Colorado:

SECTION 1. 37-2-101 (1), Colorado Revised Statutes, 1990 Repl. Vol., is amended BY THE ADDITION OF A NEW PARAGRAPH to read:

37-2-101. Jurisdiction of district court - purposes of districts. (1) The district court sitting in and for any county in this state has jurisdiction, when the conditions stated in section 37-2-102 are found to exist, to establish conservancy districts, which may be entirely within or partly within and partly without the judicial district in which said court is located, for any of the following purposes:

(g) PARTICIPATING IN THE DEVELOPMENT OF PARKS AND RECREATIONAL FACILITIES WITHIN THE BOUNDARIES OF THE CONSERVANCY DISTRICT.

SECTION 2. 37-3-103 (1), Colorado Revised Statutes, 1990 Repl. Vol., is amended BY THE ADDITION OF A NEW PARAGRAPH to read:

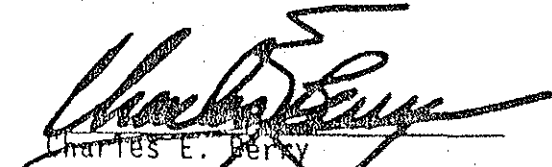
37-3-103. General powers. (1) In order to protect life and property within the district, and to protect or relieve land subject to overflowing or washing, or which is menaced or threatened by the normal flow or flood or surplus or overflow waters of any natural watercourse, stream, canyon, or wash, whether perennial, intermittent, or flood, and in order to effect the protection of the land and other property in the district, and in order to accomplish all other purposes of the district, the

Capital letters indicate new material added to existing statutes; dashes through words indicate deletions from existing statutes and such material not part of act.

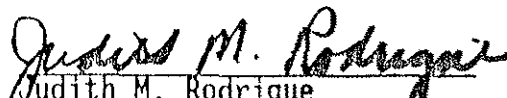
board of directors is authorized:

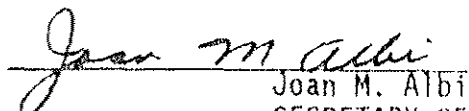
(k) PARTICIPATE IN THE DEVELOPMENT OF PARKS AND RECREATIONAL FACILITIES INCLUDING, BUT NOT LIMITED TO, TRAILS, GREENWAYS, AND RIVERFRONT DEVELOPMENT WITHIN THE BOUNDARIES OF SAID DISTRICT.

SECTION 3. Safety clause. The general assembly hereby finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, and safety.


Charles E. Berry
SPEAKER OF THE HOUSE
OF REPRESENTATIVES


Tom Norton
PRESIDENT OF
THE SENATE


Judith M. Rodrigue
CHIEF CLERK OF THE HOUSE
OF REPRESENTATIVES


Joan M. Albi
SECRETARY OF
THE SENATE

APPROVED April 7, 1994 at 2:44 P.M.


Roy Romer
GOVERNOR OF THE STATE OF COLORADO

Summary of Legal Investments

These types of investments apply to all governmental entities and funds.

<u>Statute</u>	<u>Type of Investment</u>
24-75-601	a. U.S. Treasury Bills Federal Farm Credit Bank Federal Land Bank Federal Home Loan Bank Federal Home Loan Mortgage Company Federal National Mortgage Association Export-Import Bank Government National Mortgage Association b. Obligations of any other U.S. agency if control of agency by U.S. is at least as extensive as those investments mentioned above. Limitations: Security must have highest rating category of at least one nationally recognized rating agency at time of purchase. c. Obligations of the World Bank, Inter-American Development Bank, African Development Bank. Limitations: Security must have one of two highest rating categories of at least one nationally recognized rating agency at time of purchase. d. G.O. Bonds of any state, District of Columbia, U.S. Territory, or any of their subdivisions. Limitations: Security must have one of three highest rating categories of at least one nationally recognized rating agency at time of purchase. e. Revenue Bonds of any state, District of Columbia, U.S. Territory or any of their subdivisions. Limitations: Security must have one of two highest rating categories of at least one nationally recognized rating agency at time of purchase.

Statute

Type of Investment

- f. Bankers Acceptance issued by state or national bank.

Limitations: Bank must have combined capital and surplus of at least \$250,000,000. Deposits must be FICA insured. Bank's long term debt must have one of three highest ratings of at least one nationally recognized rating agency at time of purchase.

- g. Commercial Paper

Limitations: Security must have the highest rating from at least one nationally recognized rating agency at time of purchase.

- h. Any obligation, certificate of participation or lease/purchase of the investing public entity.

- i. Repurchase Agreements in securities listed in (a) or (b) above.

Limitations: Securities must be marketable. Market value must be equal to funds invested at all times. Title or perfected security investment must be transferred to public entity or custodian. Securities must be delivered to public entity or third party custodian or trustee for safekeeping.

- j. Money Market Funds

Limitations: Must be registered as investment company. Investment policies must include an attempt to maintain constant share price. No sales/load fee added to purchase or redemption price. Maximum maturity of one year or less of securities in fund. Average maturity 120 days or less of securities in fund. Investments must consist only of:

1. Securities listed in (a) through (i) above.
2. Perfected reverse repurchase agreements of less than 30 days relating to securities listed in (a) through (h) above.
3. Securities not listed in (a) through (i) above that are tax exempt and do not exceed 15% of investments of fund.

Statute

Type of Investment

k. Guaranteed Investment Contract.

Limitations: Issued by insurance company with Colorado certificate. Security must be rated in highest rating category by at least one nationally recognized rating agency at time of purchase. Purchased with proceeds of sale of securities or proceeds of certificate of participation or lease-purchase. No refunding bond escrow may be invested.

The maximum maturity date for all securities above should be no more than five years from the date of purchase unless otherwise authorized by the governing body.

24-75-701 "Colotrust," "Jefftrust," "CSafe"

24-75-605 The following applies only to cities over 25,000, for moneys in policemen's or firemen's pension funds, or other special funds of said cities including pension, endowment and trust funds.

1. Bonds and warrants of U.S., State of Colorado, or any other state.
2. G.O. Bonds of any Colorado city, town, or school district whose assessed valuation is greater or equal to two million dollars.
3. First lien mortgages or GNMA's or any Colorado Housing Authority Bonds.
4. U.S. based gas, telephone, or electric corporation notes, bonds and debentures.
5. CDs or share certificates of savings and loans or banks.
6. Common or preferred stock, bonds of U.S. based corporations which are on the national stock exchange.
7. All other legal investments. Portfolio requirements: 70% of portfolio must be in 1, 2, or 3 above. No more than 30% can be in 4. Maximum of \$100,000 in any one bank or savings and loan.

Statute

Type of Investment

31-30-701

The following applies to city fire pensions in cities over 25,000.

Same as above, except portfolio requirements:
Minimum of 50% must be in 1, 2, or 3 above.
Maximum of 50% allowed in 6. No more than 5% of total fund in any single corporation stock.

31-30-701

The following applies to city, town and special district volunteer fire pension funds and paid fire pensions who have not adopted 31-30-1012.

U.S. Treasury Bills, Notes, Bonds. State of Colorado Bonds, G.O. Bonds of Colorado cities. CDs in Colorado banks and savings and loans.

31-30-1012

The following applies to all paid fire/police pensions.

If the city, town or special district has adopted the FPPA "Earning Performance Standard" and is auditing the pension fund at least biennially then:

U.S. Treasury Bills, Notes, Bonds

GNMAs

Any state's bonds

Any municipal bonds

Corporate notes, bonds, debentures

Railroad equipment trust certificates

First lien mortgages

Participation guarantee agreements with life insurance companies

Real estate limited partnerships

Investment agreements (maximum 50% in common or preferred stock and maximum of 5% in any individual corporation)

If you have any questions regarding this information, please contact the Division of Local Government at 866-2156.

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

March 8, 1994

ISTEA Selection Committee Members
State Highway Department
c/o Don Saling
Pueblo Department of Transportation
350 S. Elizabeth
Pueblo, CO 81003

Re: ISTE A Grant

Dear ISTE A Selection Committee Members:

The Pueblo Conservancy District continues in its support of the of the City of Pueblo and its application for grant funding under the provisions of ISTE A. The Conservancy District maintains its responsibility for flood protection through a levee that runs through the City of Pueblo, along the Arkansas River. Additionally, we own lands contiguous to the original course of the Arkansas River.

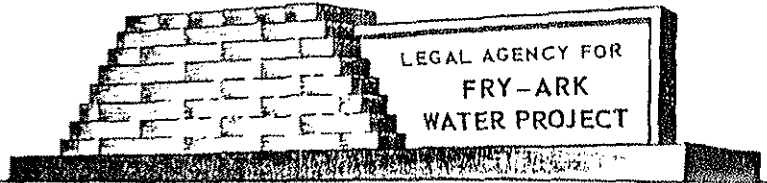
The three-member Board of Directors has taken every opportunity to assist with projects in which we could legally participate with matching funds. We are currently in the process of expanding our ability to provide matching funds in cooperation with other governmental agencies through new legislation. Thus far, we have participated in the joint planning efforts of the City of Pueblo in its application for initial ISTE A funding and we would hope to continue with that funding as available. We fully endorse the plan and have been prepared to participate with matching funds as they qualify.

In addition to providing more than \$125,000 in matching funds through our maintenance road projects, we have allotted \$23,000 in matching funds to assist with the Fishing is Fun Project funded through the Colorado Department of Wildlife. We also are in the process of ensuring an easement in cooperation with the City for a trail between Santa Fe Ave. and the Runyon Lake area along Thomas Phelps Creek. We previously have granted easements for trails along our property on the Arkansas River and its levee. We would certainly encourage the approval of the grant continuation and will provide any additional detail whenever requested.

Sincerely,

Kathy Farley
Kathy Farley
Chairwoman

SOUTHEASTERN COLORADO
Water Conservancy District



PHONE 719-544-2040 • P.O. BOX 440 • 905 HIWAY 50 WEST • PUEBLO, COLORADO 81002

January 24, 1994

Honorable Jeannie Reeser
State Representative
Colorado House of Representatives
State Capitol Building
Denver, CO 80203

Dear Jeannie:

It is always a privilege and honor to be in an audience when you are a speaker, and I was particularly impressed with your presentation at the Annual Meeting of the Colorado Water Congress when you addressed the breakfast meeting, Friday, January 21, 1994, and discussed legislation pending before the present session.

You mentioned House Bill 94-1027, introduced by your distinguished colleague the Honorable Gil Romero, and you indicated you needed additional information on that particular legislation because it was referred to the Committee on Local Government rather than the Committee on Agriculture, Livestock, and Natural Resources.

Although I did not work with Representative Romero on the development of the Bill, it does apply to a project which I chair, known as the HISTORIC ARKANSAS RIVER PROJECT. The legislation actually applies to just three Conservancy Districts under that statute, which is different from the Water Conservancy District statutes. The Pueblo Conservancy District was created in 1922 to assist in the redevelopment of the downtown area after the disastrous 1921 flood. The District is managed by a board of three persons who are now anxious to utilize lands which they acquired along the original channel of the Arkansas River, and the channel which was developed to alleviate future floods. A segment of the original channel is the basis for the HARP Project which will provide environmental, educational, historic, recreation, commercial, and industrial opportunities in downtown Pueblo. I realize, Jeannie, there is great confusion regarding the title of the Bill. I am working with Representative Romero and others to develop amendments which will identify the specific purpose for the legislation.

I would certainly welcome the opportunity to meet with you and Representative Romero at an early date in order that we might discuss the importance of this particular piece of legislation.

Respectfully,

A handwritten signature in cursive script that reads 'Tommy'.

Charles L. Thomson
General Manager

CLT/tg
enclosures

sc: Board of Directors of the District, SECWCD
Honorable Gil Romero, State Representative
Mr. Lew Quigley, City Manager, City of Pueblo
Mr. Gus Sandstrom, President, Pueblo Conservancy District

LAW OFFICES OF
DONALD J. BANNER PROFESSIONAL CORPORATION

Donald J. Banner
Dale R. Enck
Darrin L. Buxman
Daniel L. DeWitt
Mark A. Ohlsen

601 No. Main, Suite 200
P.O. Box 1423
Pueblo, CO 81002-1423
—
(719) 544-5081

OF COUNSEL
Walter J. Predovich

FAX: (719) 546-3457
TAX ID #: 84-1091902

February 3, 1994

Mr. Jerry McPherson
McDonald, Holligan & McPherson
740 Thatcher Building
Pueblo, CO 81003

COPY

Re: Pueblo Conservancy District

Dear Jerry:

When you firm audits a district like the Pueblo Conservancy District, do you create calculations to determine compliance with Amendment 1 such as the calculations shown on the documents attached hereto which were created for the Pueblo Library District?

I look forward to hearing from you.

Very truly yours,



Donald J. Banner

DJB:crt

Enc.

cc: Ray Koester (w/enc.)

PUEBLO LIBRARY DISTRICT
CALCULATIONS FOR COMPLIANCE WITH AMENDMENT 1
December 31, 1993

Calculations For Compliance With Amendment 1:

1. Calculation of initial base fiscal spending (1992)

	<u>All Funds</u>
Revenues-1992	\$2,688,687.08
Less Exempt Revenues:	
Gifts	\$ 91,819.48
Federal Funds	39,776.42
Property sales	<u>898.00</u>
Total Exempt Revenues	\$ 132,493.90
Net Revenues-1992	<u>\$2,556,193.18</u>
Expenditures-1992	\$2,222,581.52
Less Exempt Revenues	<u>132,493.90</u>
Net Expenditures-1992	<u>\$2,090,087.62</u>
Excess of Net Revenues Over Net Expenditures	<u>\$ 466,105.56</u>
Fiscal Spending-1992	<u>\$2,556,193.18</u>

2. Calculation of Limit on 1993 Fiscal Year Spending

	<u>All Funds</u>
Net Expenditures-1992	\$2,090,087.62
Less Debt Service-1992	<u>9,446.34</u>
	\$2,080,641.28 =====
Reserve Increases/ Decreases-1992	
Fund Balance, 12/31/92	\$1,025,089.93
Fund Balance, 1/1/92	<u>558,984.37</u>
Net Increase (Decrease)	<u>\$ 466,105.56</u> =====
Fiscal Spending-1992	\$2,546,746.84
Maximum Annual Change	<u>104.0%</u>
	\$2,648,616.71 =====
Plus Debt Service-1993	.00
Fiscal Spending Limit For 1993	<u>\$2,648,616.71</u> =====

3. Calculation of 1993 Fiscal Year Spending

	<u>All Funds</u>
Revenues-1993	\$2,576,463.81
Less Exempt Revenues:	
Gifts	\$ 46,236.35
Federal Funds	14,528.84
Property sales	<u>2,074.20</u>
Total Exempt Revenues	\$ 62,839.39
Net Revenues-1993	<u>\$2,513,624.42</u>
Expenditures-1993	\$2,705,415.60
Less Exempt Revenues	62,839.39
Net Expenditures-1993	<u>\$2,642,576.21</u>
Excess of Net Revenues Over Net Expenditures	\$(128,951.79)
Other Financing Sources (Uses)	\$.00
Total Adjustments to Net Expenditures	\$ (128,951.79)
Fiscal Year Spending For 1993	<u>\$2,513,624.42</u>

4. Calculation of 1993 Fiscal Year Spending

	<u>All Funds</u>
Net Expenditures-1993	\$2,642,576.21
Reserve Increases/ Decreases-1993	
Fund Balance, 12/31/93	\$ 896,138.14
Fund Balance, 1/1/93	<u>1,025,089.93</u>
Net Increase (Decrease)	<u>\$(128,951.79)</u>
Fiscal Spending-1993	\$2,513,624.42
Fiscal Spending Limit For 1993	\$2,648,616.71

5. Calculation of 1993 Emergency Reserve

	<u>All Funds</u>
Fiscal Spending-1993	\$2,513,624.42
Percentage Required	<u>1.0%</u>
Emergency Reserve-1993	<u>\$ 25,136.24</u>

PUEBLO LIBRARY DISTRICT
GENERAL AND SPECIAL REVENUE FUNDS
END OF YEAR TRANSFERS AND FUND BALANCES
DECEMBER 31, 1993

1. FUND BALANCES AS OF 12/31/93

GENERAL FUND BALANCES, 12/31/93

Reserve for Encumbrances	\$114,121.23
Reserve For Contingencies	505,483.18
Reserve For Emergencies	<u>25,136.24</u>

TOTAL GENERAL FUND BALANCES, 12/31/93	<u>\$644,740.65</u>
---------------------------------------	---------------------

SPECIAL REVENUE FUND BALANCES

Grant Funds	\$ 12,855.00
Reserve for Encumbrances (Grant Funds)	14,381.76
Reserve Funds	<u>224,160.73</u>

TOTAL SPECIAL REVENUE FUND BALANCES	<u>\$251,397.49</u>
-------------------------------------	---------------------

TOTAL FUND BALANCES, 12/31/93	<u>\$896,138.14</u>
-------------------------------	---------------------

2. SUMMARY OF FUND TRANSFERS FOR SYSTEM REPLACEMENT PROJECT

RESERVE EXPENDITURES-1993	
Materials-Databases	\$ 13,018.00
Operating	444.05
Computer Equipment	220,172.43
Software License	125,708.31
Computer Supplies	1,679.49
Computer Software	3,496.91
Contract Services	8,740.17
TOTAL RESERVE EXPENDITURES-1993	<u>\$373,259.36</u>
=====	
FUND TRANSFERS-1993	
Trans./Special Revenue Fund	\$ 16,300.00
Trans./Reserve for Contingencies Fund	356,959.36
TOTAL FUND TRANSFERS-1993	<u>\$373,259.36</u>
=====	
LESS: FUND TRANSFERS BEFORE FISCAL CLOSE	
Trans./Special Revenue Fund	\$ 16,300.00
Trans./Reserve for Contingencies Fund	200,000.00
NET FUND TRANSFERS	<u>\$216,300.00</u>
ADD: FUND TRANSFERS, 12/31/93	
Trans./Reserve For Contingencies Fund	\$156,959.36
TOTAL FUND TRANSFER-1993	<u>\$373,259.36</u>
=====	

3. SUMMARY OF END OF YEAR TRANSFERS

a) From Reserve For Contingencies Fund To General Fund

SYSTEM REPLACEMENT PROJECT	\$156,959.36
----------------------------	--------------

b) From General Fund to Reserve For Contingencies Fund

INTEREST ON RESERVE FUND INVESTMENTS	\$ 15,524.01
--------------------------------------	--------------

EXCESS GENERAL FUND BALANCE OVER RESERVE FOR ENCUMBRANCES	\$107,930.62
--	--------------

c) From Reserve For Contingencies Fund to Reserve For
Contingencies Fund-Emergencies

RESERVE FOR CONTINGENCIES-EMERGENCIES	\$ 25,136.24
---------------------------------------	--------------

d) From General Fund to Reserve For Encumbrances

RESERVE FOR ENCUMBRANCES	\$114,121.23
--------------------------	--------------

e) From Special Revenue Fund to Reserve For Encumbrances (Grants)

RESERVE FOR ENCUMBRANCES (Grants)	\$ 14,381.76
-----------------------------------	--------------



INVOICE

steel city agencies, inc.**insurance • bonds**P.O. Box 4316
Pueblo, Colorado 81003-0316Offices at 1414 West 4th Street
Telephone (719) 544-2533PUEBLO CONSERVANCY DIST.
P. O. BOX 234
PUEBLO CO 81002PRODUCER
NOCUSTOMER
NOINVOICE
DATEINVOICE
NO

225

2074838

Feb 04 1994

213542 TB

PLEASE DETACH HERE AND RETURN IN ENVELOPE PROVIDED

PHONE: (719) 544-2533

EFFECTIVE DATE	POLICY NO.	DESCRIPTION	AMOUNT	EXPIRATION DATE
02 22 94	D28566803	CIGNA RENEW POL-COMM PACKAGE	1,086.00	02 22 9

IF YOU DO NOT WANT COVERAGE CONTINUED,
213542 TB THE ORIGINAL POLICY MUST BE RETURNED FOR CANCELLATION.1,086.00
TOTAL AMOUNT DUE

WHITE ENVELOPE & OFFICE SUPPLY

THE FOLLOWING
CONDITIONS**steel city agencies, inc.**P.O. Box 4316
Pueblo, Colorado 81003-0316LOCATION
NUMBER

KK-7204

COPIES OF THIS DOCUMENT

INSURED

6549

KK-7204

NHG

DECLARATIONS - BUSINESS PACKAGE POLICY

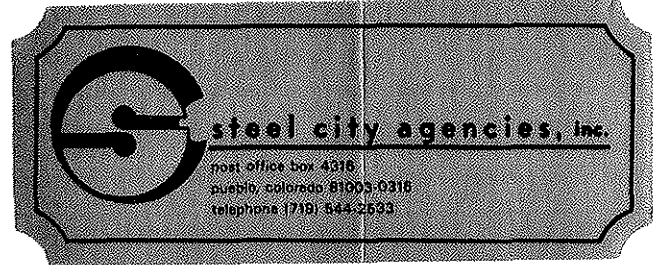
NAMED INSURED

PUEBLO CONSERVANCY DISTRICT
P.O. BOX 234
PUEBLO

CO81002

MARKETING OFFICE: DENVER

RENEWAL CERTIFICATE



THE NAMED INSURED IS: OTHER

POLICY PERIOD: FROM 02/22/94 TO 02/22/95 12:01 A.M., STANDARD TIME
AT YOUR MAILING ADDRESS SHOWN ABOVE.

IMPORTANT NOTE: THE COMMERCIAL GENERAL LIABILITY SECTION OF THIS INSURANCE
APPLIES ON AN OCCURRENCE BASIS

PREMIUM PAYMENT CONDITIONS

PAYMENT PLAN : PREPAID

TOTAL NET PREMIUM : \$1,086
TOTAL PAYMENT: \$1,086

PREMIUMS DUE WITH REPORTS OR RESULTING FROM AUDITS ARE NOT INCLUDED IN THE
ABOVE PREMIUM.

SUMMARY OF COVERAGES

THE FOLLOWING COVERAGE(S) ARE PROVIDED SUBJECT TO ALL OF THE TERMS AND
CONDITIONS OF THIS POLICY.

COMMERCIAL PROPERTY COVERAGE FORM
COMM GENERAL LIABILITY COV. FORM

SCHEDULE OF LOCATIONS

LOCATION
NUMBER

DESCRIPTION OR ADDRESS

KK-7204

(CONTINUED ON NEXT PAGE)

PAGE 1

DECLARATIONS - BUSINESS PACKAGE POLICY

NAMED INSURED

PUEBLO CONSERVANCY DISTRICT

P.O. BOX 234

PUEBLO

C081002

MARKETING OFFICE: DENVER

1-1 RUYON LAKE, PUEBLO, CO
2-1 FOUNTAIN LAKE, PUEBLO, CO

PROPERTY COVERAGES & LIMITS OF INSURANCE

COVERED
LOCATION

NUMBER	A.REAL PROPERTY	B.PERSONAL PROPERTY	C.LOSS OF INCOME	D.EXTRA EXPENSE
1-1	NOT COVERED	\$100	NOT COVERED	\$10,000
2-1	NOT COVERED	NOT COVERED	NOT COVERED	NOT COVERED

E. PERSONAL PROPERTY OFF YOUR PREMISES

COVERAGE LIMIT \$10,000 SPECIAL DEDUCTIBLE \$250

LEVELS OF PROPERTY PROTECTION

COVERED LOCATION NUMBER	COVERAGE	LEVEL OF PROTECTION
ALL	B,D	BASIC

COINSURANCE AGREEMENT

COVERED LOCATION NUMBER	COVERAGE	COINSURANCE PERCENTAGE
ALL	B	100

PROPERTY DEDUCTIBLE

COVERED LOCATION NUMBER	AMOUNT
ALL	\$250

OPTION 1 - SUPPLEMENTARY VALUABLE PAPERS AND RECORDS

ALL LOCATIONS ARE COVERED UNDER EXTENSION 3 ONLY

DECLARATIONS - BUSINESS PACKAGE POLICY

NAMED INSURED

PUEBLO CONSERVANCY DISTRICT
P.O. BOX 234
PUEBLO

CO81002

MARKETING OFFICE: DENVER

OPTION 2 - SUPPLEMENTARY ACCOUNTS RECEIVABLEALL LOCATIONS ARE COVERED UNDER EXTENSION 5 ONLY

OPTION 3 - MONEY AND SECURITIES

ALL LOCATIONS ARE NOT COVERED

OPTION 4 - PERSONAL PROPERTY - CRIME

ALL LOCATIONS ARE NOT COVERED

L I A B I L I T Y C O V E R A G E S & L I M I T S O F I N S U R A N C E

COMMERCIAL GENERAL LIABILITY:
-----LIMITS OF
INSURANCE

GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/ COMPLETED OPERATIONS)	\$1,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	\$1,000,000
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000
EACH OCCURRENCE LIMIT	\$1,000,000
FIRE DAMAGE LIMIT (ANY ONE FIRE)	\$1,000,000
MEDICAL EXPENSE LIMIT (ANY ONE PERSON)	\$5,000

A D D I T I O N A L L I A B I L I T Y C O V E R A G E S

NONOWNED & RENTED AUTO LIABILITY

COV. LOC.
NUMBER

COVERAGE
-----COVERAGE LIMIT

ALL	NON-OWNED AUTO LIABILITY	\$1,000,000 EACH ACCIDENT
ALL	RENTED AUTO LIABILITY	\$1,000,000 EACH ACCIDENT

DECLARATIONS - BUSINESS PACKAGE POLICY

NAMED INSURED

PUEBLO CONSERVANCY DISTRICT

P.O. BOX 234

PUEBLO

CO81002

MARKETING OFFICE: DENVER

F O R M S A N D E N D O R S E M E N T S

CC-3F15	GPP PORTFOLIO COVER
FA4T04	PUBLIC ENTITIES SPECIAL CONDITIONS
CC-1K11	SIGNATURES
CC-3308	INTRODUCTION
KK-5E20	CO CHANGES-AMENDATORY ENDORSEMENT
FA-2R62	COMMERCIAL PROPERTY COVERAGE FORM
FA-3R83	LEVEL OF PROPERTY PROTECTION-BASIC
FA-3R85	COMMERCIAL PROPERTY CONDITIONS
FA-3R86	COMMERCIAL PROPERTY COVERAGE DEFINITIONS
FA-5052	COMMON POLICY CONDITIONS
CG00011188	COMM GENERAL LIABILITY COV. FORM
LD-3R16	EXCLUSION-ASBESTOS
LD-4R10A	NONOWNED & RENTED AUTO LIABILITY
IL00211185	BROAD FORM NUCLEAR ENERGY EXCL ENDT
LD-7F23	EXCL-ABSOLUTE POLLUTION ENDT

THIS DECLARATION, AND THE COVERAGE FORMS(S) AND ENDORSEMENTS, IF ANY, LISTED ABOVE AND INCLUDED, COMPLETES THIS POLICY.

COUNTERSIGNED AT: _____
DATE: _____

AUTHORIZED AGENT: **STEEL CITY AGENCIES, INC.**

DECLARATIONS - SUPPLEMENTAL

NAMED INSURED

PUEBLO CONSERVANCY DISTRICT
P.O. BOX 234
PUEBLO

C081002

MARKETING OFFICE: DENVER

PREMIUM ADJUSTMENTS RESULTING FROM AUDITS OR REPORTS (IF ANY) WILL BE
DEVELOPED FROM THE FOLLOWING

LIABILITY

AUDIT FREQUENCY: PREMIUM NOT SUBJECT TO AUDIT

THE CLASSIFICATION AND RATING USED IN THIS POLICY ARE PRESENTED BELOW
AS FOLLOWS:

FIRST LINE

CLASS CODE

CLASSIFICATION DESCRIPTION

SECOND AND SUBSEQUENT LINES

LOCATION	COVERAGE	PREMIUM BASIS CODE	EXPOSURE	RATE	PREMIUM
----------	----------	--------------------	----------	------	---------

WHEN USED AS A PREMIUM BASIS THE FOLLOWING CODE DEFINITIONS APPLY:

X-EACH

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

1	49450	VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
		NUMBER OF ACRES	10	16.570	\$166
1		PREM-OP	X		
1		PROD-INCLUDED			
1	49450	VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
		NUMBER OF ACRES	15	9.072	\$136
1		PREM-OP	X		
1		PROD-INCLUDED			
1	49450	VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
		NUMBER OF ACRES	25	5.663	\$142
1		PREM-OP	X		
1		PROD-INCLUDED			

DECLARATIONS - SUPPLEMENTAL

NAMED INSURED

PUEBLO CONSERVANCY DISTRICT

P.O. BOX 234

PUEBLO

C081002

MARKETING OFFICE: DENVER

49450		VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
1	PREM-OP	X	25	2.832	\$71
		NUMBER OF ACRES			
1	PROD-INCLUDED				
49450		VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
1	PREM-OP	X	125	1.678	\$210
		NUMBER OF ACRES			
1	PROD-INCLUDED				
49450		VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
2	PREM-OP	X	10	16.570	\$166
		NUMBER OF ACRES			
2	PROD-INCLUDED				
49450		VACANT LAND - INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS			
2	PREM-OP	X	15	9.072	\$136
		NUMBER OF ACRES			
2	PROD-INCLUDED				
TOTAL ADVANCE PREMIUM (COMMERCIAL GENERAL LIABILITY INSURANCE)					\$1,027

ALL PREMIUMS ABOVE ARE INCLUDED IN THE TOTAL NET PREMIUM SHOWN ON THE FIRST PAGE OF YOUR DECLARATION.

INTRODUCTION

This is your Commercial Insurance Policy. It offers a wide range of protection designed to meet today's complex insurance needs.

This policy has been written in clear, everyday English. Portions include examples and step-by-step instructions to make your coverage easy to understand. Specific definitions are provided in the appropriate coverage form to explain terms in that coverage form you may not be familiar with. Terms that are defined are enclosed in quotation marks in the policy text.

Throughout the policy the terms "we," "us," and "our" mean the company issuing this policy. "You" and "your" mean the person, people, or organization named in the Declarations. Besides you, there may be other people "insured" under certain parts of the policy. So be sure to read each part carefully to find out who is covered. The words "we," "us," "our," "you" and "your" are found in the DEFINITIONS but are not in quotation marks in the policy text.

How to Read This Policy

This policy is keyed to the coverage shown in the

Declarations. You have only those coverages for which a limit or other specification is shown in the Declarations.

Kinds of Coverage. This policy may provide several different kinds of coverage.

The forms included explain the coverages you have selected in the Declarations, and include certain extensions of coverage that may apply.

You can also purchase a number of optional coverages to provide even broader protection for your business.

Whenever a loss occurs or a claim is to be presented, there are certain things you must do to help us settle the claim. These are described in the CONDITIONS sections of your policy.

Finally, read the COMMON POLICY CONDITIONS. This section gives you information on when and where the policy will be in effect, the payment of premiums, changes in the policy and cancellation. The GENERAL CONDITIONS part also contains other important information about the policy.

SIGNATURES

Named Insured			Endorsement Number
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
Issued By (Name of Insurance Company)			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THE ONLY SIGNATURES APPLICABLE TO THIS POLICY ARE THOSE REPRESENTING THE COMPANY NAMED ON THE FIRST PAGE OF THE DECLARATIONS.

By signing and delivering the policy to you, we state that it is valid contract when countersigned by our authorized representative.

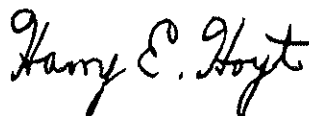
INSURANCE COMPANY OF NORTH AMERICA
Philadelphia, Pennsylvania

PACIFIC EMPLOYERS INSURANCE COMPANY
Los Angeles, California

CIGNA INSURANCE COMPANY
Los Angeles, California

BANKERS STANDARD INSURANCE COMPANY
Tampa, Florida

CIGNA FIRE UNDERWRITERS INSURANCE COMPANY
Bloomfield, Connecticut



HARRY E. HOYT, Secretary



A. NORD BJORKE, President