MINUTES OF THE OCTOBER 4, 2016 SPECIAL MEETING OF THE PUEBLO CONSERVANCY DISTRICT

Directors Present: Bill Alt, Barb Bernard, Bud O'Hara, Ron Serna, Paul Willumstad

Also Present: Administrator Rick Kidd, Attorney Don Banner

Guests: Kim Kock, NorthStar Engineering
Bill Hoffman, CTL Thompson

The special meeting of the Pueblo Conservancy District was called to order by President Willumstad at 1:10 pm. A quorum was present.

The purpose of this meeting was to receive contractor proposals for construction of the levee improvements project Phase 3.

Two proposals were received at the offices of NorthStar Engineering prior to 1:00 pm on today's date, as required by the solicitation documents. The proposals received were from K.R. Swerdfeger Construction and ASI Construction. In the request for qualifications (RFQ) documents it is stated that a minimum of two price proposals will be opened. The proposal evaluation committee is: Bud O'Hara, Don Banner, Kim Kock, Bill Hoffman, and Rick Kidd. It was discussed if there is a need to rate the proposers since only two were received. Kock and Hoffman suggested looking at only the "red flag" issues as identified in the RFQ. Kidd said that he and Kock had discussed before that if the proposers were rated and deemed qualified then it may not be necessary for those proposers to go through the qualifications process for future projects. Banner suggested "No" because things change. If we only look at the red flags now then the proposers do not have a recourse to say: "Well you qualified us before." The group decided to look at only the red flag items as identified in the RFQ. Upon review of both submittal packages it was determined that there were not any red flag issues with respect to either Swerdfeger or ASI. Therefore, the two sealed cost proposals were then opened.

The extended cost proposals were as follows:

ASI Construction	$4,473,540.00
K.R. Swerdfeger Construction	$6,367,200.00

The engineer's estimate of probable costs was approximately $3,600,000

As previously scheduled, the full Board will convene at a special meeting on October 11, 2016, at 11:00 am, at the offices of Banner & Bower. The Board will then consider the proposals received and if an award will be made. Kidd will post notice of the meeting.

Other Business:
The Board being present discussed non-profit organizations and if there is a method by which they should and may be assessed for the benefits received. Banner provided a brief discussion about the past position of the Board. Willumstad suggested that this is something that should be brought up and discussed on a periodic basis. Kidd is to add this as an agenda item for the regular October meeting.

Banner requested that the Treasurer's request to have certain properties dropped from the maintenance fund assessment program be discussed at the October 11 Special Meeting. This was tabled at the September 28 Regular Meeting because Banner was not able to attend and explain the request. Kidd is to add this to the agenda for October 11.

There being no other business to come before the Board the meeting was adjourned at 2:36 pm.

A special meeting will be held on October 11, 2016, at 11:00 am, at the offices of Banner & Bower. The next regular meeting date will remain October 26, 2016, at 10:30 am.

APPROVED:

Paul Willumstad, President

Matt Cordova, Secretary