

MINUTES OF THE JANUARY 6, 2005 REGULAR MEETING OF THE PUEBLO CONSERVANCY DISTRICT

Directors Present: Sandstrom; Farley; Haynes

Also Present: Councilor Don Banner; Administrator Rick Kidd

The meeting was called to order at 8:10 a.m. on the above date.

With a quorum present, the Minutes of the December 15, 2004 Regular Meeting were reviewed. Farley moved to approve the Minutes. The Minutes were unanimously approved as posted.

Treasurer's Report:

The accountant's December 2004 Compilation Report was only a draft since it should be a year end report and the final data for the year has not yet been received. Therefore, action was postponed until the final report is available. It is anticipated that the final report will be available for the February meeting.

There was discussion about the funds that the District is to pay to HARP. \$10,000 is to be paid from the Repairs and Maintenance line item and \$50,000 is to be paid for HARP Operation and Maintenance. This money is to come from the Wachovia account. It was agreed that this would not be paid until receipt and the District's attorney's approval of a letter of agreement and commitment from the City.

Farley moved that the Board approve payment of the following bills:

\$ 200.00	MBD&G, Accountant fees
\$ 49.00	Belmont Storage, December for Unit M10 (Canceled N15)
\$ 111.83	Aquila, Electricity
\$ 300.00	Don Banner, Attorney fees
\$ 400.00	Kidd Engineering, Administrator/Engineer fees
\$ 55.41	Sandstrom, Director's fee for December 15, 2004 meeting
\$ 55.41	Farley, Director's fee for December 15, 2004 meeting
\$ 55.41	Haynes, Director's fee for December 15, 2004 meeting
\$1,616.00	Colorado Special Districts Property and Liability Pool
\$ 100.00	HARP Authority

The motion passed unanimously.

Farley reported that there had been a broadcast of a City Council meeting wherein there were complaints about maintenance around Runyon Lake. Kidd is to contact Dave Galli to learn more about this and if any action is necessary.

Joanne Cook requested that someone from the District review and sign off on journal entries. Kidd is to contact Cook to learn more about her needs and develop a system for reviews. Farley moved for Rick to review and sign the journal entries. The motion passed.

Kidd obtained stationery pricing from Paperwork Inc., My Friend the Printer, and Schuster's Printing. It was decided for Kidd to develop a letter head and purchase bond paper and envelopes in lieu of having stationery printed. The Board approved for Kidd Engineering to purchase office supplies and bill the District.

The District had been requested, in December, to host a Fishing Is Fun Committee meeting. It was decided to host the Committee meeting prior to the next District meeting. Kidd is to coordinate scheduling with Scott Hobson. The desired dates and times are: February 8th or 10th, at 7:30 or 8:00 am. Scott Hobson is to arrange the location.

RECORD OF PROCEEDINGS

Page 2, January 6, 2005 Minutes

There being no further business to come before the Board, the meeting was adjourned at 8:40 a.m..

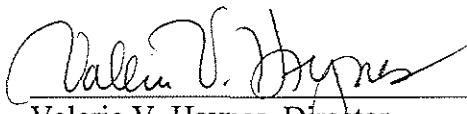
APPROVED:



Gus Sandstrom, Director



Kathleen Farley, Director



Valerie V. Haynes, Director

THE PUEBLO CONSERVANCY DISTRICT

NOTICE OF JANUARY 6, 2005 MEETING

DATE: JANUARY 6, 2005 (Thursday) AT 8:00 A.M.

PLACE: VECTRA BANK, 200 1ST STREET, PUEBLO, COLORADO
HARP FOUNDATION OFFICE, 3RD FLOOR CONFERENCE ROOM.
(Off elevator go right to hallway, left to HARP FOUNDATION.)

AGENDA

1. ROLL CALL
2. APPROVAL OF DECEMBER 15, 2004 MINUTES
3. TREASURER'S REPORT
 - a. UPDATE OF ACCOUNTS
 - b. PAYMENT OF BILLS
4. UPDATE ON GHANDI PEACE GARDEN WATER EASEMENT
5. UPDATE ON PACE-MARTINEZ SUBDIVISION
6. UPDATE ON COE/CITY OF PUEBLO LEGACY PROJECT
7. OTHER BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD
8. ADJOURNMENT

FIF Group

**PUEBLO CONSERVANCY DISTRICT
2005 BUDGET**

	2003 Budget	2003 Actual	2004 Budget	2004 Estimate	2005 Budget
REVENUES					
Interest	\$ 60,000	\$ 45,603	\$ 58,000	\$ 50,500	\$ 50,000
Leases, Books, Other	\$ 8,500	\$ 243	\$ 3,500	\$ 5,308	\$ 2,500
Unrealized Gains	\$ -	\$ (33,726)	\$ -	\$ 6,000	\$ -
Total Revenues	\$ 68,500	\$ 12,120	\$ 61,500	\$ 61,808	\$ 52,500
EXPENDITURES					
Legal Fees	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
Directors Fees	\$ 3,000	\$ 2,160	\$ 3,000	\$ 2,220	\$ 2,160
FICA Taxes	\$ 240	\$ 165	\$ 240	\$ 161	\$ 166
Engineer/Administrative	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,000	\$ 4,800
Audit & Bookkeeping	\$ 2,100	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
Insurance/Bonds	\$ 2,000	\$ 1,143	\$ 2,000	\$ 2,344	\$ 2,500
Office Expense	\$ 650	\$ 587	\$ 650	\$ 400	\$ 650
Office Rent/Storage	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,800
Professional Fees	\$ 5,000	\$ 2,766	\$ 4,700	\$ 700	\$ 5,000
History Book Pub. & Tax	\$ 4,000	\$ -	\$ -	\$ -	\$ -
Travel	\$ 500	\$ -	\$ 500	\$ -	\$ -
Repairs & Maintenance	\$ 45,000	\$ 18,199	\$ 45,000	\$ 19,800	\$ 45,000
Contingencies	\$ 500	\$ -	\$ 500	\$ -	\$ 500
Emergency Repairs	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
Capital Improvements	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
Planning & Development	\$ 25,000	\$ -	\$ -	\$ -	\$ -
HARP -- O&M	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Sales Tax	\$ -	\$ 115	\$ -	\$ 50	\$ 100
Total Expenditures	\$ 142,590	\$ 37,135	\$ 113,590	\$ 36,875	\$ 163,676
Excess of Revenues Over (Under) Expenditures	\$ (74,090)	\$ (25,015)	\$ (52,090)	\$ 24,933	\$ (111,176)
Beginning Reserve Fund Balance	\$ 1,142,964	\$ 1,142,568	\$ 1,117,553	\$ 1,117,553	\$ 1,142,486
Ending Reserve Fund Balance	\$ 1,068,874	\$ 1,117,553	\$ 1,065,463	\$ 1,142,486	\$ 1,031,310



740 Thatcher Building
P. O. BOX 918
Pueblo, CO 81002-0918
Phone (719) 543-0516
Fax (719) 544-2849

ACCOUNTANTS' COMPILATION REPORT

DRAFT COPY
For Review Purposes Only

Board of Directors
The Pueblo Conservancy District
Pueblo, Colorado

We have compiled the accompanying balance sheet – general fund only of The Pueblo Conservancy District as of December 31, 2004 and December 31, 2003, and the related comparative statement of revenue and expenditures – actual and budget – general fund for the one month and twelve months ended December 31, 2004, and the twelve months ended December 31, 2003, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, these financial statements are not designed for those who are not informed about such matters.

January 3, 2005

PUEBLO CONSERVANCY DISTRICT
BALANCE SHEET - GENERAL FUND ONLY
DECEMBER 31, 2004 AND DECEMBER 31, 2003

	<u>12/31/2004</u>	<u>12/31/2003</u>
ASSETS		
VECTRA BANK CHECKING	\$ 12,149	\$ 3,483
VECTRA BANK MONEY MARKET	11,418	6,564
BROKERAGE MONEY MARKET ACCOUNTS	67,594	23,329
VECTRA BANK CERTIFICATE OF DEPOSITS	-	80,000
FNB COLORADO CERTIFICATE OF DEPOSIT	-	112,360
COLOTRUST INVESTMENT	25,000	25,000
WACHOVIA SECURITIES INVESTMENT	649,410	487,717
PIPER JAFFRAY INVESTMENT	359,604	361,730
ACCRUED INTEREST	11,329	11,329
BOOK INVENTORY	<u>6,429</u>	<u>6,429</u>
 TOTAL ASSETS	 <u>\$ 1,142,933</u>	 <u>\$ 1,117,941</u>
 LIABILITIES AND FUND EQUITY		
ACCOUNTS PAYABLE	\$ -	\$ 306
PAYROLL TAXES PAYABLE	36	82
DEFERRED INCOME	<u>1,042</u>	<u>-</u>
 TOTAL LIABILITIES	 <u>1,078</u>	 <u>388</u>
 RESERVE FOR EMERGENCIES	 6,000	 6,000
DESIGNATED FOR SUBSEQUENT YEAR'S EXPENDITURES	52,090	74,090
UNDESIGNATED	<u>1,083,765</u>	<u>1,037,463</u>
 TOTAL FUND EQUITY	 <u>1,141,855</u>	 <u>1,117,553</u>
 TOTAL LIABILITIES AND FUND EQUITY	 <u>\$ 1,142,933</u>	 <u>\$ 1,117,941</u>

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For Review Purposes Only

SEE ACCOUNTANTS' COMPILATION REPORT

PUEBLO CONSERVANCY DISTRICT
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURE --
ACTUAL AND BUDGET - GENERAL FUND
FOR THE ONE AND TWELVE MONTHS ENDED DECEMBER 31, 2004
AND THE TWELVE MONTHS ENDED DECEMBER 31, 2003

	ACTUAL				
	CURRENT MONTH	YEAR TO DATE	2004 BUDGET	UNUSED BUDGET	2003 ACTUAL
REVENUES					
INTEREST INCOME					
CERTIFICATES OF DEPOSIT	\$ -	\$ 8,049	\$ -	\$ -	\$ 15,649
COLOTRUST	37	296	-	-	861
MONEY MARKET ACCOUNTS	18	233	-	-	231
WACHOVIA SECURITIES	2,069	31,158	-	-	15,031
PIPER JAFFRAY	1,162	14,297	-	-	13,831
UNREALIZED GAINS (LOSSES)	(5,953)	4,149	-	-	(33,726)
TOTAL INTEREST INCOME	(2,667)	58,182	58,000	(182)	11,877
LEASE PAYMENTS	-	5,308	500	(4,808)	-
OTHER INCOME	-	-	3,500	3,500	1,043
COST OF SALES	-	-	(500)	(500)	(800)
TOTAL REVENUES	\$ (2,667)	\$ 63,490	\$ 61,500	\$ (1,990)	\$ 12,120
EXPENDITURES					
80 LEGAL FEES	\$ 300	\$ 3,600	\$ 3,600	\$ -	\$ 3,600
81 DIRECTORS FEES	180	2,220	3,000	780	2,160
82 FICA TAXES	-	133	240	107	165
83 ENGINEER/ADMINISTRATIVE	400	4,000	4,800	800	4,800
90 AUDIT & BOOKKEEPING	200	2,000	2,100	100	2,400
92 INSURANCE/BONDS	-	2,823	2,000	(823)	1,143
96 OFFICE EXPENSE	62	433	650	217	587
97 OFFICE RENT	49	1,189	1,200	11	1,200
100 PROFESSIONAL FEES	-	691	5,000	4,309	2,766
103 TRAVEL	-	40	500	460	-
105 REPAIRS & MAINTENANCE	2,091	21,809	45,000	23,191	18,199
108 CONTINGENCIES	-	-	500	500	-
109 EMERGENCY REPAIR	-	-	20,000	20,000	-
110 CAPITAL IMPROVEMENTS	-	-	25,000	25,000	-
111 PLANNING & DEVELOPMENT	-	-	-	-	-
112 HARP - O & M	100	200	-	(200)	-
113 SALES TAX	-	50	-	(50)	115
TOTAL EXPENDITURES	3,382	39,188	113,590	74,402	37,135
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (6,049)	\$ 24,302	\$ (52,090)	\$ (76,392)	\$ (25,015)

SEE ACCOUNTANTS' COMPILATION REPORT

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For Review Purposes Only

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BROKER	DESCRIPTION	MATURITY DATE	RATE	PAR VALUE	BALANCE 12/31/2003	ADDITIONS	MKT VALUE CHANGE	REDEMPTION SALES	BALANCE 12/31/2004	INTEREST RECEIVED 12/31/2004
CERTIFICATES										
VECTRA BANK	CD#114728 dtd 5/21/02, Int. Paid Semi-Ann	5/21/2004	3.250%	80,000.00	80,000.00	-	-	80,000.00	-	1,306.94
FNB-COLO	CD#100011368 dtd 2/5/01, Int. Comp Annually	2/5/2004	6.000%	100,000.00	112,360.00	-	-	112,360.00	-	6,741.60
TOTAL CERTIFICATES					192,360.00	-	-	192,360.00	-	8,048.54
CASH ACCOUNTS										
VECTRA BANK	Money Market Account				6,564.11	13,453.91	-	8,600.00	11,418.02	19.32
PIPER JAFFRAY	Money Market Account				12,277.70	8,237.05	-	-	20,514.75	74.30
WACHOVIA SEC.	Evergreen Money Mkt Fund				11,051.60	633,926.59	-	597,899.19	47,079.00	139.59
TOTAL CASH ACCOUNTS WITH BROKERS					29,893.41	655,617.55	-	606,499.19	79,011.77	233.21
INVESTMENTS										
COLOTRUST	Acct. 7081 - PLUS		6.240%		25,000.00	-	-	-	25,000.00	296.42
TOTAL COLOTRUST					25,000.00	-	-	-	25,000.00	296.42
WACHOVIA SEC.	FNMA 03-52 BH REMIC MULTICLASS CMO	6/25/2033	5.500%	101,000.00	60,290.95	-	(314.26)	59,976.69	-	1,557.22
	GNMA 03-54 MA REMIC MULTICLASS CMO	7/20/2033	5.000%	183,000.00	160,854.14	-	1,780.78	121,087.31	41,547.61	5,824.71
	FHLMC 2646 LL RETAIL LOTTERY	8/15/2033	5.000%	78,000.00	79,683.30	-	6,346.14	24,000.00	62,029.44	4,066.67
	FHLMC 2672 AA RETAIL LOTTERY	10/15/2033	5.500%	26,000.00	66,118.95	-	881.05	67,000.00	-	1,952.49
	ABN AMRO MTG 03-11 A8 MULTICLASS CMO	10/25/2033	6.000%	63,000.00	64,590.12	57.50	(1,017.62)	63,630.00	-	934.50
	FHLMC 2688 DD RETAIL LOTTERY	11/15/2033	5.500%	36,000.00	33,560.28	-	2,131.92	-	35,692.20	1,980.00
	GNMA 04-39 AH REMIC MULTICLASS CMO	5/20/2032	5.500%	20,000.00	-	19,900.00	110.67	10,719.24	9,291.43	429.04
	FNMA 04-50 DA RETAIL LOTTERY	6/25/2034	6.000%	79,000.00	-	79,000.00	13.30	49,420.99	29,592.31	1,126.86
	FHLMC 2804 UC REMIC MULTICLASS CMO	11/15/2033	6.000%	8,000.00	-	8,000.00	28.65	2,077.04	5,951.61	140.93
	FHLMC 2810 AA RETAIL LOTTERY	3/15/2034	6.000%	12,000.00	-	12,000.00	18.48	5,000.00	7,018.48	197.69
	FHLMC 2831 JJ RETAIL LOTTERY	1/15/2033	5.500%	9,000.00	-	9,000.00	33.48	-	9,033.48	125.12
	FHLMC 2810 KC REMIC MULTICLASS CMO	5/15/2033	5.500%	13,000.00	-	12,181.23	(103.84)	3,849.21	8,228.18	146.70
	FHLMC 2841 AA RETAIL LOTTERY BOND	9/15/2034	5.500%	10,000.00	-	10,000.00	37.00	-	10,037.00	93.18
	HARTFORD MUT FDS INC, INFLATION PLUS FD			365,693.00	-	389,783.00	(11,337.36)	-	378,445.64	12,124.57
	BANK OF AMERICA 04-8 1A1 MULTICLASS CMC	9/25/2034	5.500%	28,000.00	-	28,012.00	(410.49)	3,402.32	24,199.19	131.85
	FNMA 03-52 BD REMIC MULTICLASS CMO	3/25/1933	5.500%	28,000.00	-	28,006.00	337.84	-	28,343.84	21.39
	GNMA 2003-99 MA REMIC MULTICLASS CMO	11/28/2033	5.500%	23,000.00	22,618.88	57.50	(424.57)	22,251.81	-	304.34
TOTAL WACHOVIA SEC.					487,716.62	595,997.23	(1,888.83)	432,414.61	649,410.41	31,157.26
PIPER JAFFRAY	GNMA POOL #24920	6/15/2008	8.250%		9,744.37	-	(413.76)	4,590.49	4,740.12	592.65
	FEDL NATL MTG ASSN INVT NOTES B/E	8/20/2010	4.000%	100,000.00	96,562.50	-	2,906.20	-	99,468.70	3,999.96
	FEDL NATL MTG ASSN INVT NOTES B/E	6/24/2011	4.000%	130,000.00	127,765.56	-	1,421.94	-	129,187.50	5,199.96
	FEDL HOME LN MTG CORP FREDDIE NOTES B/E	12/15/2009	3.000%	120,000.00	114,247.20	-	1,675.20	-	115,922.40	3,600.00
	FHLMC #170217	3/1/2017	8.000%		13,410.00	-	447.70	3,572.26	10,285.44	904.91
TOTAL PIPER JAFFRAY					361,729.63	-	6,037.28	8,162.75	359,604.16	14,297.48
TOTAL INVESTMENTS					874,446.25	595,997.23	4,148.45	440,577.36	1,034,014.57	45,751.16
TOTAL ALL ACCOUNTS					1,096,699.66	1,251,614.78	4,148.45	1,239,436.55	1,113,026.34	54,032.91

PUEBLO CONSERVANCY DISTRICT
Journal
December 2004

Date	Num	Memo	Account	Debit	Credit
12/01/2004	AJE 95	November Interest	1002 - CASH-VECTRA MONEY MKT	2.50	
		November interest	4002 - VECTRA MM INTEREST INCOME		2.50
				2.50	2.50
12/01/2004	AJE 96	NOVEMBER MM INTEREST	1006 - WACHOVIA SEC MONEY MARKET FUND	15.42	
		NOVEMBER MM INTEREST	4010 - WACHOVIA MMF INCOME REVENUE		15.42
		NOVEMBER RETURN OF PRINCIPAL	1006 - WACHOVIA SEC MONEY MARKET FUND	31,515.04	
		NOVEMBER MM INTEREST	1131 - INVESTMENT - WACHOVIA SEC		31,515.04
		REDEEM FHLMC 2646 LL	1006 - WACHOVIA SEC MONEY MARKET FUND	3,000.00	
		REDEEM FHLMC 2646 LL	1131 - INVESTMENT - WACHOVIA SEC		3,000.00
		REDEEM FHLMC 2810 AA	1006 - WACHOVIA SEC MONEY MARKET FUND	1,000.00	
		REDEEM FHLMC 2810 AA	1131 - INVESTMENT - WACHOVIA SEC		1,000.00
		NOVEMBER MKT VALUE CHANGE - WACHOVIA	4009 - MARKET VALUE ADJUSTMENTS	5,953.18	
		NOVEMBER MKT VALUE CHANGE	1131 - INVESTMENT - WACHOVIA SEC		5,953.18
				<u>41,483.64</u>	<u>41,483.64</u>
				<u>41,486.14</u>	<u>41,486.14</u>

PUEBLO CONSERVANCY DISTRICT

DECEMBER 2004-JANUARY 2005

RECEIPTS

VENDOR	ITEM	AMOUNT
First Clearing, LLC	Interest Payment	\$ 629.74
First Clearing, LLC	Interest Payment	\$ 217.40
First Clearing, LLC	Interest Payment	\$ 388.97
First Clearing, LLC	Dividend Payment	\$ 1,402.95
		\$ 2,639.06

DEBITS

VENDOR	ITEM	AMOUNT	CHECK
MBDG, PC	November Bookkeeping	\$ 200.00	3155
Belmont Self Storage	Storage Rental	\$ 49.00	3154
Aquila	Electrical Billing	\$ 111.83	3156
Don Banner	Attorney Fees	\$ 300.00	3161
Kidd Engineering	Engineer/Admin Fees	\$ 400.00	3157
Director Sandstrom	Fees	\$ 55.41	3158
Director Farley	Fees	\$ 55.41	3159
Director Haynes	Fees	\$ 55.41	3160
Colorado Special Districts Property			
and Liability Pool	1-1-05 to 1-1-06 Insurance Premium	\$ 1,616.00	3162
Harp Authority	1-20-05 Office Lease	\$ 100.00	3163
		\$ 2,943.06	

HARP Authority

12-20-04 Lease

100.00

	Letter head		Envelopes	
	500	1000	500	1000
Paper Work Inc	100.00	145.00	122.00	187.00
	+ \$16.00 Typesetting			
Shuster's Printing	49.00	69.00	39.90	68.00
My Friend The Printer	44.62	60.70	49.68	70.62



***My Friend,
The Printer, Inc.***

INSTANT PRINT CENTER
410 W. 5th St. Pueblo, CO 81003
542-FAST

Quotation 18641

01/04/05

**Rick Kidd
Kidd Engineering
44811 E. Hwy 50
Avondale Co 81022**

Ship To:

< Same as Bill To >

Pickup

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
881	Rick Kidd	544-5239			Becky	
Quantity	Description					Price
	Thank you for the opportunity.					
500	Letterhead					44.62
1000	Letterhead					60.70
500	Envelope					49.68
1000	Envelope					70.62

PaperWork, Inc.

Providing Innovative Solutions

608 W. Fourth Street • Pueblo, CO 81003
719-544-5501 • Fax 719-543-0208

Price
Quote

Date 1-7-05

Company Name Pueblo Conservancy Dist.
Attn. Rich Phone 544-5239 Fax _____
Job _____ Vendor _____
Stock _____ Ink Color(s) _____
Print Size _____ Finished Size _____

Quantity	
Pre-press	\$
Paper	\$
Offset / Copying / Printing	\$

Finishing

Cut	\$	Fold	\$
Collate	\$	Pad	\$
Drill	\$	Bind	\$
Perforate	\$	Number	\$
Staple	\$	Score	\$
Vendor:	\$		
Other:	\$		

Quantity	
Pre-press	\$
Paper	\$
Offset / Copying / Printing	\$

Finishing

Cut	\$	Fold	\$
Collate	\$	Pad	\$
Drill	\$	Bind	\$
Perforate	\$	Number	\$
Staple	\$	Score	\$
Vendor:	\$		
Other:	\$		

Total \$ Letterhead

Total \$ _____

Additional Notes: 500 1000
25% Cotton Bond Bright White, Black Ink
100.00 145.00 plus tax
Envelopes 500 1000 25% Cotton Bond
122.00 187.00 plus tax

Typesetting Service \$16.00 per sheet

This quote will be on file for 90 days. Typesetting charges are subject to change. Turnaround time will depend on our volume of work when the job is received. Please allow extra time for proofing.

Please Contact,

Michelle
if you have any questions or comments.