MINUTES OF THE SEPTEMBER 28, 2022 REGULAR MEETING
OF THE PUEBLO CONSERVANCY DISTRICT

Directors Present: Matt Cordova, Carl Elley on Zoom, Dennis Maroney, Jerry Martin, Donna Phillips, Jim Prioreschi, Ron Serna, Paul Willumstad

Also Present: Attorney Don Banner
Administrator Rick Kidd

Guests: Mike Cuppy, NorthStar Engineering
Cynthia Ramu, Mural Art Coordinator
Sam DeNardo, Auditor

The regular meeting of the Pueblo Conservancy District was called to order by Vice President Willumstad at 10:01 am.

Minutes: A quorum being present, the Minutes of the August 24, 2022 meeting were reviewed. It was moved by Prioreschi and seconded by Maroney to approve the minutes. Maroney said that at the last meeting he recalls that there was a specific motion to approve installation of gates at Lake Runyon. He said that the minutes should note that. The motion to approve the minutes was approved as amended.

Public Forum:
None

2021 Budget Amendment: DeNardo said that in February the accountant tried to anticipate the final spending so that the budget amendment at the time would be adequate to cover the expenditures. DeNardo thinks that the difference between what was anticipated and what was determined during the audit process is a peculiarity in government accounting procedures, and in the payoff to Bank of the San Juans. However, the adjustments at the time were not adequate to cover how those issues are addressed in government accounting processes. Maroney moved to approve the 2021 Budget Amendment and Martin seconded. The motion passed.

2021 Audit Report: DeNardo passed out bound copies of the report. He presented it with guidance through the initial statements and financial statement of net position, activities, etc. Serna moved to approve the 2021 Audit Report. Maroney seconded and the motion passed.

Levee Mural Project:
Ramu said that she had only one submission ready for review and approval today. There are several others in progress.
Growth, Ashlynn Young. Ramu said that this mural would be 24x27. Serna said that he feels this mural sends a good message to youth. Martin said he agrees. Phillips said that she liked the mural. Maroney moved to approve the mural and Martin seconded it. The motion passed.

Sculpture Policy:
Ramu said that the draft policy was emailed out to the Board. She said that it was developed based on comments from Banner and the Arts Committee. Serna noted that the policy does not say anything about damage repair. The consensus of the Board is that the artists should be responsible for repairs to their sculptures. Maroney moved to approve the guidelines subject to the discussion. Prioreschi seconded and the motion passed.

Pillar Park Event:
Ramu said that with was very well attended. She estimated 50 to 75 people showed up. Wilbarr installed his sculpture that morning. She said that the Art Committee is holding a meet and greet at El Pueblo Museum this Thursday from 5:30 to 7:30.

Ramu said that she is considering a collaborative to fill in blank spaces along Wildhorse Creek.

Treasurer's Report:
Prioreschi said that he and Kidd met with Mark Paolucci to learn about the report and receive an explanation about the report and how it is developed. He said that the report looks good and he moved to receive and file the report. Cordova seconded and the motion passed.

The following bills were posted:

<u>BSJ Operations and Maintenance Account:</u>

$	500.00	MGPM, Monthly Accountant fees
$	3,500.00	MGPM, Prepare financials and disclosures and workpapers fo the 2021 Audit
$	500.00	B&B, PC, Attorney Fees
$	2,500.00	Kidd Engineering, Administrator/Engineer fees
$	131.25	Kidd Engineering, September Executive Committee meeting
$	1,500.00	Cynthia Ramu, Levee Mural Art Coordinator Fee
$	200.00	Cordova, Director's Fee
$	200.00	Elley, Director's Fee
$	500.00	Koehler, President's Fee
$	200.00	Maroney, Director's Fee
$	200.00	Martin, Director's Fees
$	200.00	Phillips, Director's Fee
$	200.00	Prioreschi, Director's Fee
$	200.00	Serna, Director's Fee
$	25.00	Serna, 40 miles
$	200.00	Willumstad, Director's Fee
$	5,000.00	D&S Paint, Levee Mural Artist Incentive Account
$	525.00	Waste Management, Lake Runyon Dumpster, Estimate for September plus two additional pickups
$	350.00	Tia Monson, Graffiti paint over

BSJ Construction Draw Account:
Through September 23, 2022
$ 262.50 Kidd Engineering, PCD/City IGA #1B Meetings and CA/CO
$ 530.00 NorthStar Engineering, Task D. Engineering Design Services, etc. Supplemental Interior Drainage Analysis per FEMA Request
$ 1,695.00 NorthStar Engineering, Maintenance Assessment Support, Consultations, Artwork and Recreation, Attend meetings and reporting
$ 4,081.00 NorthStar Engineering, PCD/City IGA#1 Revision, Main Street Bridge and reimbursables
$ 4,485.00 NorthStar Engineering, PCD Levee Trail Extension and reimbursables
$ 76,446.00 K.R. Swerdfeger, Phase 6B PCD/City IGA River Trail
$347,656.00 Bridge Brothers, Main Street Pedestrian Bridge 2nd Payment per Contract
$ 2,000.00 Morning Star Creations, Levee Chess Table and Stools

BSJ Reserve Account:
$ 16,631.25 Pueblo Conservancy District – Transfer to Operating Account
$437,155.50 Pueblo Conservancy District – Transfer to Draw Account

Prioreschi said that he had reviewed the listing of bills and that they are in order. Kidd said that he will hold the check to Bridge Brothers until final approval of the plans, per the contract agreement. Martin moved to pay the bills and Cordova seconded. The motion passed.

Old Business:
Dutch Clark Land. Banner said Dick Bump returned his email and notified him that the proposal will go to the D60 School Board in October.
Lake Runyon. Banner said that he sent an email to Gary Rasso, with a copy to Garrison Ortiz. Rasso responded that he had a general conversation with the County to consider a lease agreement. A formal discussion for the Board of County Commissioners is scheduled for todays date.
South Bluff Slope. Cuppy said that he walked the project area with representatives of K.R. Swerdfeger and Kidd. The preliminary price is $6.24M to completely remove and replace the existing concrete facing and maintenance trail. The trail would be configured with a step back similar to what was done for the viewing ledge on the north side. Maroney asked about the potential of just doing slope repair work and terminate the trail at Main Street. It was decided that this is a topic to discuss at the Retreat. The existing trail was constructed by the City and is in need of repairs. NorthStar was requested to put the City on notice about the repairs needed to maintain the safety of the trail for pedestrians and bicyclists.
Website Updating. Banner said that Bregar is building an entirely new site. He has scheduled to take the old one down and put the new one up this week.
Allowed Events on the Levee. Banner said there is no report. It was agreed that this should be a topic discussed at the Retreat.

New Business:
Amenity Maintenance. Banner said that an agreement with the City had not been worked out yet.
Retreat. Willumstad said that the agenda will be discussed at the October meeting. A food order was given to GG's Barbeque.
E-Bike Policy. This is removed from the agenda because the City has already passed a policy.
Nominating Committee. Cordova and Martin agreed to serve on the nominating committee. They are to report at the October meeting.
Board Officer Compensation. Willumstad said that this had been discussed at the Executive Committee meeting. The officers put in more time than the general membership, plus attendance at the Executive Committee meetings. They discussed paying officers $300 per month and maintaining the President at $500 per month. The extra compensation would start in 2023. It is hoped that this will encourage others to be officers. Banner said that this change would require approval by the Court. This topic is to be discussed at the Retreat.
Administrative Assistant Position Description. Kidd said that he had drafted a position description and emailed it to Koehler and Banner for review. This is to be further discussed at the Retreat.
2023 Draft Budget. Kidd presented the budget that he had drafted. He noted that it includes a line item for building a construction reserve for the work on the south side bluff.
Lake Runyon Gates. Kidd presented the bid he received to fabricate and install gates, railing, and make modifications to existing gates. The Front Range Welding and Fabrication proposal provided a line item pricing of proposed work at six locations. The total of all six is $14,317.87. It was asked if boulders could be placed across the top to keep vehicles from going around the gate and down onto the sidewalk at the top of the Levee. Kidd said that it had been discussed, but he believes boulders would be more expensive that the $782.31 for a steel railing. The boulders would have to be procured, hauled in from Canon City, and then heavy equipment mobilized for placing them. Cuppy said that he agreed. Willumstad asked if other entities would contribute toward the costs. Banner said that he will send a letter to Rasso and Colorado DPW proposing that the total cost be split up into thirds. Maroney said that he does not think we should wait on others before we continue with the work. Martin moved to approve the expenditure at an amount not to exceed $14,317.87. Maroney seconded and the motion passed.
Runyon Trash Service. Kidd presented responses that he received from four disposal companies. Maroney moved to go with Waste Connections at a cost of $96.25 per month on a 3-year contract basis. Cordova seconded and the motion passed.
Creek Week Program Sponsorship. Willumstad suggested that the District consider providing some sponsorship funding in support of the clean up operations around Lake Runyon and the Arkansas River. He suggested a $250 or $500 level of sponsorship. Martin moved to provide a sponsorship of $500 and Maroney seconded. Banner said that his firm would contribute an additional $500 to raise the Pueblo Conservancy District commitment to $1000. The motion passed.

President's Report:
Willumstad suggested that the District meet with elected officials once per year. This year, the District has been invited to make a presentation to the Pueblo Area Council of Governments. This will be at 12:15 pm on October 27th. Possible District representatives include Koehler,

Kidd, Cuppy and Banner. Cuppy volunteered to help with a PowerPoint presentation if one is wanted.
Willumstad requested the Directors to notify either Koehler or Kidd if they would not be able to be in attendance. This way we will know if we may have a quorum problem or if we should wait a few minutes before starting the meeting.
Judge Sikes can assign offenders to help do graffiti removal and cleanup for their public service requirements. This will be discussed at the Retreat.
Koehler sent out wording for the bridge name plaques. Willumstad requested the Directors to review the narratives and send comments to Koehler.

Administrator's Report:
Kidd said that he did not have a report outside of the agenda.

PFAR:
A cleanup at Lake Runyon is scheduled for this Saturday. Kidd has arranged for Waste Management to make extra pickups.

FEMA Certification:
Cuppy said that NorthStar has completed the updates to the Wildhorse Creek modeling. It has been sent to Kim Kock for review before it submitted to FEMA. Cuppy is not sure when that will be because Kock is currently on vacation.

Main Street Pedestrian Bridge and Trail:
Cuppy said that the Executive Committee had a 9:30 Zoom meeting with Bridge Brothers this morning. They are expecting to start preliminary site work on November 1 and be complete with the construction by the end of December. Cuppy said that we still have not received the final foundation design from them. He said that he expects to receive foundation plans before the end of September. Cuppy is to follow up with the City to see if they have any comments with respect to the last bridge plans submitted by Bridge Brothers.

Amenities:
Cuppy said that the final concrete trail placement leading up to the bridge will be done this week. The concrete pads for the benches will be placed over the next couple of weeks. The current quote for the slope paving around the bridge abutments is $19,780, which is approximately $18 per square foot. It is believed that this is high so there will be further discussions with the contractor.

Fountain Creek Report:
Martin said that he and Banner met with Terry Hart last week. There are nine members on the Board and they are now meeting only as necessary. The Fountain Creek Greenway and Flood Control District has jurisdiction in both Pueblo and El Paso counties. Colorado Springs voters would have to approve funding for Fountain Creek maintenance. Martin said that Mayor Suthers is not planning to go to the voters before 2024. There may be an opportunity for the Pueblo Conservancy District to work with them on some projects. Maroney said that the original goal was for them to go to the voters in 2012.

Other Business:
None

There being no other business, the meeting was adjourned at 12:02 pm. The next regularly scheduled Board meeting will be on October 26, 2022. The Retreat agenda will be finalized at that meeting.

APPROVED:

Corinne Koehler, President

Ron Serna, Secretary

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