



## COLOTRUST

1700 Broadway, Suite 2020  
Denver, CO 80290  
(303) 864-7474  
(877) 311-0219  
(877) 311-0220 FAX

COLOTRUST PRIME and COLOTRUST PLUS+  
Rated "AAAm" by Standard & Poor's

TO: Official Designees of COLOTRUST Participant

FROM: COLOTRUST Nominating Committee

SUBJECT: Election of COLOTRUST Board of Trustees

DATE: December 1, 2000

Earlier this year, COLOTRUST solicited nominations for qualified Trustees from Participants to fill the four COLOTRUST Board of Trustees' terms of office, expiring the first meeting of 2004 and one term of office expiring at the first meeting of 2003.

Enclosed is a ballot containing the nominations received, a brief biography on each nominee, and voting instructions. Please mark the ballot, complete the information requested on the "Voter Verification Form and Ballot Envelope," and enclose the ballot in the ballot envelope. **Ballots must be postmarked on or before January 15, 2001.** Also enclosed for your convenience is a return envelope addressed to COLOTRUST's general counsel who will be responsible for tabulating the results of the election. **(Note: only ballots completed by the official Designee or an Alternate Designee will be counted, election officials will invalidate all other ballots. If you have any questions regarding the Designee or Alternate Designee for your entity please contact us.)**

Please contact COLOTRUST at (877) 311-0219, or (303) 864-7474, if you have any questions regarding this information.

Thank you, in advance, for your valuable participation in this election process.

**COLORADO LOCAL GOVERNMENT LIQUID ASSET TRUST  
BOARD OF TRUSTEES ELECTION**

**Voting Instructions:**

- Review the slate of candidates for the Board of Trustees as provided below.
- There are currently **five** terms of office to be filled on the Board of Trustees. Four of the terms are for three years and one term is for two years. The candidates with the four highest numbers of votes will fill the three-year terms, if they meet all of the other qualifications to be elected. The candidate with the next highest number of votes (fifth highest) will fill the two year term, if they qualify.
- The Indenture of Trust requires that the Board have at least one, but no more than four Trustees from each of five categories of Local Government: Counties, Cities and Towns, School Districts, Special Districts, and Other (Note: there are three candidates from Cities and Towns, only two can be elected).
- Cast your votes by marking the appropriate box opposite the candidate of your choice.
- **VOTE FOR NO MORE THAN FIVE (5) CANDIDATES.**
- Put the ballot in "Voter Verification Form and Ballot Envelope."
- **The "DESIGNEE" OR "ALTERNATE DESIGNEE" MUST COMPLETE AND SIGN THE "VOTER VERIFICATION FORM AND BALLOT ENVELOPE."**
- Return Ballot Verification Form and Ballot Envelope to COLOTRUST using the enclosed stamped envelope or return to:

**COLOTRUST**  
C/O Hahn, Smith, & Walsh, PC  
717 Seventeenth Street, Suite 1520  
Denver, CO 80202

Ballots must be postmarked on or before **January 15, 2001.**

Candidate order determined by lot

Representing

Ron Patera  
Elizabeth Black  
Jerry King  
Leona James  
John Musso  
Glenn Gustafson  
Doris Porth  
Ken Kirkland  
Jay Brunvand  
Judy Dahl

City of Wheat Ridge  
Copper Mountain Consolidated Metro District  
Pueblo City-County Library District  
City of Montrose  
Pueblo School District No. 60  
Colorado Springs School District No. 11  
Custer County  
St. Vrain Valley School District RE-1J  
Town of Minturn  
Green Mountain Water and Sanitation District

**Ron Patera**  
7500 W. 29<sup>th</sup> Avenue  
Wheat Ridge, Colorado 80215  
[ronp@ci.wheatridge.co.us](mailto:ronp@ci.wheatridge.co.us)

**Education:**

M.B.A. Degree, Regis University, 1997, Honors Graduate  
B.S. Degree in Accounting, Regis University, 1994, Honors Graduate  
Numerous finance classes through GFOA  
Arvada West High School Graduate, Arvada, Colorado

**Experience:**

Treasurer, City of Wheat Ridge, Colorado  
Manager and Owner of Wheat Ridge Tax Firm  
Superintendent, Stone Container, Cleveland, Ohio  
Supervisor, Boise Cascade, Golden, Colorado

**Professional Affiliations:**

Government Finance Officers Association, U. S. and Canada  
Colorado Investment Officers Association  
National Association of Tax Practitioners  
Colorado Association of Municipal Tax Auditors  
Previously Series 6 Licensed, National Association of Securities Dealers, with  
H.D. Vest

**Civic Affiliations:**

Board of Directors and Treasurer, North Jefferson Junior Baseball  
Association

**Investment Experience:**

Responsible for the \$20 Million Dollar Investment Portfolio for the City of  
Wheat Ridge

## Profile of Elizabeth Black

Elizabeth Black, known by her friends and colleagues as "E.A." is the District Manager for Copper Mountain Consolidated Metropolitan District at Copper Mountain, Colorado for the last 5 ½ years. She has a Masters Degree in Public Administration from the University of Wyoming (1987) and a Bachelors of Arts Degree from Montclair State University, Upper Montclair, N.J.

She started her municipal management career in Grand County, Colorado serving as the Town Managers for Kremmling and Hot Sulphur Springs, and then she worked as the Assistant Manager and the Town Manager of Frisco, Colorado from 1988 to 1994.

Elizabeth took the reigns of a financially strapped District in 1995, with less than \$500,000 in cash reserves and overburdened with debt to cash assets of over \$4 million in four years with a debt reduction program that started in 1996. She enabled the District to build overdue projects with additional funds acquired through a refinanced bond issue by extending debt schedules one to two years and did not increase the amount of taxes paid by District property owners.

She discovered in 1999 over \$1.4 million in unpaid tap fees and interest during an internal audit of water and sewer accounts, for which the major developer in the District, Copper Mountain Resort paid later in that year.

E.A. states that she has the time, desire and the support of her Board of Directors to serve on the COLOTRUST Board. She is married to her fly-fishing partner, Dan Bell and loves to golf, ski and hike. They live in the Breckenridge area and together have three children, Jeff, Michael and Baylee and a golden retriever, Sadie.

## **Jerry G. King**

Mr. King is presently the Chief Financial of the Pueblo City-County Library District located in Pueblo where he is responsible for all financial and accounting functions, including planning, budgeting, internal controls, reporting, risk management and investments. He recently prepared the disclosure information for the 1999 \$14 million GO bond issue to renovate and expand the McClelland Library. He is in charge of investing those proceeds along with meeting the numerous requirements contained in the Tax Compliance Certificate.

Previously he was the Chief Financial Officer of an Indian Tribe in New Mexico with these same duties along with serving as its real estate manager running a network of resort hotel properties and coordinated the efforts of seven money managers who invested over 500 million dollars of tribal funds.

Mr. King served as a Senior Manager in both the Audit and Management Consulting Divisions of KPMG Peat Marwick in the Denver and Houston offices. He served as one of three KPMG Professionals in Residence at Texas Southern University where he taught a variety of accounting courses, including CPA Review. He has also taught accounting courses at Metropolitan State College and San Juan College in Farmington, NM.

He is licensed as an active Certified Public Accountant in Colorado, Texas and New Mexico. His professional memberships include the American Institute of CPA's, Colorado Society of CPA's, Government Finance Officers Association and the Colorado Government Finance Officers Association. He is also the President of the Rosemount Museum Board of Trustees, a Victorian home located in Pueblo that was the John Thatcher home and is now a nationally recognized museum.

Mr. King graduated from Colorado College with a baccalaureate degree in Business Administration and Banking. He was commissioned into the Finance Corps of the US Army upon graduation. He served as the Finance and Accounting Officer at Fort Irwin, California. He later graduated from the University of Denver with an MSBA degree in Accounting.

**TO: ALL COLOTRUST PARTICIPANTS**

**Trustee Name:** LEONA K. JAMES

**Affiliation:** City of Montrose

**Position with Affiliate:** Finance Director for 20 years



**COLOTRUST BOARD &**

**Related Experience:** Appointed to COLOTRUST Board in 1998  
Elected to MBIA Colorado CLASS Board in 1997  
Responsible for City of Montrose investment portfolio

**Education:** Bachelor of Science/ Business Administration Degree  
California Coast University

**Professional Affiliations:** Government Finance Officers' Assoc.  
Committee on Accounting, Auditing and Financial  
Reporting 1995 -present  
Colorado State Representative 1982-85; 1996-97  
Colorado Government Finance Officers' Assoc.  
President, 1984-85; 1995  
Awarded Finance Officer of the Year, 1997  
Certified Government Finance Officer, 1995  
State of Colorado  
Advisory Committee on Governmental Accounting,  
1997-Present  
Colorado Municipal League  
Policy Committee, 1985-86; 1995-97  
General Municipal Issues Committee  
Sales Tax Committee

As an incumbent trustee for COLOTRUST, I have served the past three years on the Board of Trustees, and am seeking election for the upcoming term. As a Board member, I bring familiarity of our past and insight needed for future growth. My objective as a Board member is to continue the high level of achievements of COLOTRUST; to continue to improve the quality of service; and initiate new products to meet the participant's needs.

I am proud of our accomplishments and proud that I have been a part of the growth of COLOTRUST, as it continues to expand the quality and level of services. COLOTRUST is the largest liquid asset fund in the State of Colorado, and one of the largest in the country.

I appreciate your continued trust in me and would like you to elect me to the Board of Trustees in order that we can continue the high level of achievements together.

December 1, 2000

To the Electors of COLOTRUST:

I am a candidate for election to the COLOTRUST Board of Trustees. COLOTRUST is currently over \$2 billion strong. Safety of these assets demand that all of those involved have a vested interest in the investments of every shareholder as well as the background to make policy decisions that protect our investments. My goals if elected would be to maintain the level of service that we all enjoy and expect from COLOTRUST. These services will include setting policy and management of funds in order to obtain the highest yield possible while maintaining safety and liquidity of all funds.

As a School Business Official for the past 15 years, I am fully aware of the budgetary needs and constraints of governmental entities and feel that I can add value to the vacancies that currently exist on the COLTRUST Board of Trustees.

During my tenure as CFO I have been responsible for administering the business affairs of the district in such a way as to provide the best possible educational services with the financial resources available, and have had broad management responsibilities. Those responsibilities have included all finance & investments, budget development and long range financial forecasting & planning. As CFO I have also supervised payroll and accounting, accounts payable, maintenance, transportation, food service, facilities planning, secretarial and clerical personnel, management of insurance programs and have had the responsibility for purchasing and bidding all supplies and equipment and data processing procedures to provide management information, evaluation techniques and long-range forecasts. As well, I have served as the internal auditor for one of the school districts.

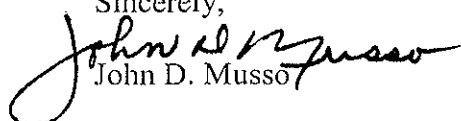
I am a member of the Governor's Advisory Committee on Governmental Accounting, Government Finance Officer's Association (GASB), Association of School Business Officials International (ASBO), Colorado Association of School Executives (CASE) and President of Colorado Association of School Business Officials (CASBO).

I have written several articles for various Professional Journals: *Keys to Successful Grant Writing*, *Investing for Safety and Yield*, *Budgeting in Uncertain Times*, *Leadership Styles*, and *Consensus Bargaining*.

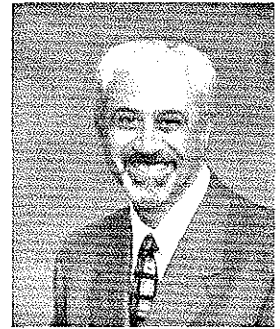
I received my Bachelor of Science Degree in Math from the University of Southern Colorado and an MBA from the University of Northern Colorado. I am currently a Doctoral Candidate from California State University.

If elected I will bring to the Board a long association with COLOTRUST and the skills, knowledge, investment experience, commitment and leadership needed to help manage your investments.

Sincerely,

  
John D. Musso

**JOHN D. MUSSO**  
**CANDIDATE FOR COLOTRUST BOARD OF TRUSTEES**



For the last 15 years, I have served as Chief Financial officer for Pueblo School District No. 70 and Harrison School District 2. I currently serve as Deputy Superintendent for Pueblo School District No. 60.

During my tenure as CFO I have been responsible for administering the business affairs of the district in such a way as to provide the best possible educational services with the financial resources available, and have had broad management responsibilities. Those responsibilities have included all finance & investments, budget development and long range financial forecasting & planning. As CFO, I have also supervised payroll and accounting, accounts payable, maintenance, transportation, food service, facilities planning, secretarial and clerical personnel, management of insurance programs and have had the responsibility for purchasing and bidding all supplies and equipment and data processing procedures to provide management information, evaluation techniques and long-range forecasts. I have served as the internal auditor for several school districts.

I am active in both state and national organizations serving my second term on the Governor's Advisory Committee on Governmental Accounting. I am completing my term as President of the Colorado Association of School Business Officials (CASBO) and Chairman of the Human Resources & Labor Relations for the Association of School Business Officials International (ASBO). I received the Eagle Service Award; the highest honor bestowed upon school business officials from ASBO in 1994 and won the Pinnacle of Achievement Award from ASBO in 1997. Through those programs I was identified as one of the top school business officials in the nation for those years. I was also responsible for an award winning CAFR four years in a row for Harrison School District from GFOA and ASBO Programs. I am a member of GFOA.

Taxpayers have saved over \$2.5 million in interest payments through my efforts in advanced refunding of bonds. I was also responsible for leading the business and financial strategies for the successful passages of over \$75 million in bond issues for remodeling and construction of school facilities.

As a school business official in charge of investments and cash analysis, I have always acknowledged the value of the COLOTRUST funds embracing them over other investment opportunities.

# MEMORANDUM

TO: COLOTRUST Participants

FROM: Doris J. Porth, Custer County Treasurer & Public Trustee

RE: Election of COLOTRUST Trustees

I am seeking re-election as a COLOTRUST Trustee. The goals of myself, and the COLOTRUST Board of Trustees as a whole, are to always put the best interests of the COLOTRUST Participants first and foremost in all the decisions that we make. All actions are taken in the context of assuring safety while delivering the maximum yield possible to the participating public entities.

We have made significant strides over the last few years in both increasing the level of service available to the Participants as well as decreasing the costs. We have also negotiated with our current service provider to include an additional guarantee not previously available. The result is a top-notch fund that seeks to serve all Participants as the BEST liquid asset fund.

I have served on the COLOTRUST Board since 1994, been Secretary of the Board, served on the Executive Committee, legislative committee and currently serve on the nominating committee and would ask that you return me as a Trustee. It is my desire to retain the progress that has been made and pursue even greater improvements.

## DORIS J. PORTH

### EXPERIENCE-PROFESSIONAL

Ms. Porth has served as Custer County Treasurer and Public Trustee since February 1974. Initially appointed to this position, she has won re-election 7 times since being appointed. Prior to being appointed served as Deputy Treasurer and Public Trustee. Also, worked at Mid Kansas Federal Savings and Loan Association as a loan clerk and Haysville State Bank as a clerk, while living in Kansas.

Ms. Porth is a member of the Colorado Treasurers Association and Colorado Public Trustees Association.

Accomplishments include being past president of the Colorado Treasurers Association and Colorado Public Trustees Association. Served on various committees and was chosen outstanding Treasurer in 1985, just to name a few.

### ACTIVITIES -COMMUNITY

Ms. Porth is an active member of Hope Lutheran Church of Westcliffe and serves her community as Treasurer of the Custer County Republican Party, member of All Aboard Westcliffe Historic Association, Fremont/Custer Historical Society, Crystal Center for the Performing Arts and the Wec Mountain Valley Arts Council. Through the years has served on various committees, delegate to County, District and State Assemblies, past member of FRA Loan Review Committee and Secretary of Custer County Chamber of Commerce.

## TOWN OF MINTURN

243 BOULDER STREET  
POST OFFICE BOX 309  
MINTURN, CO 81645-309  
(970) 827-5645 FAX (970) 827-4049  
TREASURER@MINTURN.ORG  
MR. ALAN LANNING, TOWN MANAGER  
MR. JAY BRUNVAND, TOWN TREASURER



**Minturn Town Council**  
MR. HAWKEYE FLAHERTY, MAYOR  
MR. DARELL WEGERT, MAYOR PRO TEM  
MR. BILL BURNETT, MEMBER  
MS. ERNISTINE DURAN, MEMBER  
MR. ROB KELLY-GOSS, MEMBER  
MR. JIM KLECKNER, MEMBER  
MR. RON SPOHRER, MEMBER

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December 1, 2000

Dear Fellow COLOTRUST Participants,

In consideration of my nomination to run in the upcoming COLOTRUST Board of Directors election, I thought I would take a moment and highlight some of my qualifications for this position.

I have an extensive small business, corporate, non-profit, and governmental management and accounting background. During my career I have made it a point now and for the future to participate in banking and investment vehicles that help to achieve the goals of the entire community. These experiences allow me to learn and understand the entire multi-level investment portfolio as well as the complete needs of safety, investment liquidity, and growth that municipalities require. As a son of the western Colorado resorts, I also understand the unique differences that shape the investment requirements of a diverse culture.

During my tenure at the Summit School District, I oversaw the complete accounting cycle and investment needs from the daily business concerns to the cash flow to the annual accounting and audit requirements of an operating budget of \$17.5 million in addition to a \$60 million building fund program. This tenure has been re-energized and continues anew with my recent successful election to the Summit School District Board of Education. As a Board of Education board member, I must be accountable to the citizens for the tax dollars spent as well as the concerns shared by those citizens. I find that this is most effectively achieved with, not just an open door policy, but a wide open door in which questions, concerns, goals, and ideas flow freely in a multi-directional format.

During 1998, while with the Town of Minturn, I used my investment and cash flow management knowledge to increase projected revenues and investment returns by 165% while cutting expenses 28% as compared to budget. This increase in savings and complementing decrease in overall expenses has allowed the Town to invest in desperately needed fixed asset upgrades while not increasing the debt burden on the Town one penny. In addition, during 1998, the Town was successful in passing a mill levy restoration in the face of TABOR restrictions, as well as apply for and obtain a \$230,000 grant to replace the sand in the slow sand filtration system at the Town of Minturn to maintain and even improve its current service levels for all our citizens to enjoy the future. I have learned that in order to be most effective I need to be able to effectively discuss "farming or fusion" as the concern and audience demand. I must be accountable to both the daily decisions and long term solutions as well as the ripple effects those decisions and implementations have on the future.

During my career I have developed the patients to nurture and expend the current ideas that work and the experience and imagination to find new solutions to those current ideas that no longer work. This experience I would bring to the COLOTRUST Board of Directors if elected.

Thank you for allowing me the opportunity to introduce my qualifications. Please feel free to contact me in the event you have any questions.

Sincerely,

Jay Brunvand, Treasurer  
Town of Minturn

## **PROFILE OF JUDY DAHL, MANAGER GREEN MOUNTAIN WATER & SANITATION DISTRICT**

I have been manager of Green Mountain Water & Sanitation District for six ½ years. I am responsible for the executive decisions including management of the investments. I currently oversee a portfolio of \$6 million.

Prior to becoming manager of Green Mountain, I was the administrator of Southgate Water and Southgate Sanitation District for thirteen years and I was responsible for overseeing the investments.

I have two degrees from Regis University, one in accounting and one in management, and a twenty-year financial background. I prepare the annual budget, the long term financial forecasts, manage the monthly financial reports, and oversee the annual audit. I am responsible for all accounting, budget, payroll and financial functions.

Currently I am the Secretary of the Utility Notification Board and the President of the Southbridge 7 Homeowners Association.

I am actively involved in the District Elections and the UNCC Board of Directors Elections.

I am an active member in the Colorado Government Finance Officers Association, Metro Water Conservation Inc., AWWA and I am the Vice Chairman of the AWWA-Customer Service Activities Committee.

I am interested in becoming a COLOTRUST Board member so special districts continue to be fairly represented. Special Districts make up half of the participants in COLOTRUST and 25% of all the funds invested. There are currently two Board Members representing special districts and one is retiring this year.

There are twelve positions on the Board I believe that each type of participant should be represented by at least three members.

I have the time, desire and support of my Board of Directors to serve as a COLOTRUST Board member.

Thank you for your vote.

**GLENN E. GUSTAFSON, CPA**

857 Fuller Road  
Colorado Springs, Colorado 80920  
534-0338  
e-mail: [gustage@d11.org](mailto:gustage@d11.org)  
[76123.3535@compuserve.com](mailto:76123.3535@compuserve.com)

**EDUCATION:** University of Colorado, Colorado Springs CO - B.S.B.A., December 1982 Area of emphasis: Accounting

University of Colorado, Colorado Springs CO - MBA, December 1990  
Area of emphasis: Finance

**EXPERIENCE:**

July 1, 2000-present: **Colorado Springs School District No. 11, Colorado Springs CO**

Deputy Superintendent/Chief Financial Officer. Duties include oversight of Accounting, Payroll, Facilities, Transportation, Warehouse, Risk management, Employee Benefits, Safety, Procurement and Contracting, Food Service, Budget, Pupil Enrollment and Production Printing departments. Details include budget preparation, presentation and education, internal controls management, financial management and planning, financial strategy for negotiations and meet and confer processes, primary liaison on financial and other legislative matters and a variety of financial related assessments of programs and activities. Directly responsible for the supervision of seven department heads and indirect supervision of approximately 700 staff. Computer experience includes PeopleSoft financial software and Microsoft Excel, Word and PowerPoint.

1998-2000: **Colorado Springs School District No. 11, Colorado Springs CO**

Executive Director of Financial Services. Duties included oversight of Accounting, Payroll, Risk Management, Employee Benefits, Warehouse, Food Service, Production Printing and BHRIS project teams. Detail activities included investment portfolio management, debt administration, financial and investment reporting, pension administration (defined benefit, 401(k) and 403(b)), Amendment One compliance, fund balance projection, financial support of teacher negotiations and employee group meet and confer, and a variety of financial related assessments of programs and activities. Directly responsible for the supervision of three management level staff and indirect supervision of approximately 300 staff. Computer experience includes the use of PeopleSoft finance and human resources software, fluency in Excel spreadsheets and Word for memos and reports.

1998-2000 **Colorado Springs School District No. 11, Colorado Springs CO**

ERP System Project Manager. Duties included total oversight of \$3.5 million PeopleSoft implementation of Business and Human Resources Management Information System (BHRIS). Detailed duties included project management, budget tracking, communications and implementation methodology administration, Critically involved in end-user reports and financial applications using the nVision reporting tool. The project was completed successfully on time and under budget.

1992-1998: **Colorado Springs School District No. 11, Colorado Springs CO**

Director of Fiscal Services. Duties included responsibility for all accounting and payroll matters of the district to include monthly processing of \$8 million payroll and accounting for approximately \$50 million annually in disbursements. Other key responsibilities included management of \$200

million investment portfolio, cash managements, debt administration, including \$100 million general obligation bonds and annual Tax Anticipation Notes (TAN's) of approximately \$30 million, monthly financial statements and investment reports, Amendment One compliance, fund balance projection and preparation of the Comprehensive Annual Financial Report (CAFR). Directly responsible for the supervision and management of 15 employees. Computer experience included the use of Pentamation financial software, fluency in QuattroPro spreadsheets and WordPerfect for memos and reports.

- 1987-92      **City of Fountain, Fountain CO**  
Director of Finance. Duties included responsibility for all financial aspects of city operations, annual preparation of the \$13 million budget for all funds, investment of a \$5 million portfolio, preparation of the annual financial statements for all funds, presentation of monthly financial statements to the city council and supervision of electric and water utility billings to approximately 9,000 customers. Other responsibilities included management of personnel functions, employee benefits, property and liability insurance and risk control, workers' compensation administration and janitorial personnel. Directly responsible for the supervision of eight employees. Computer experience included the use of an NCR 10000 mini-computer for utility, budget and accounting functions and an IBM PC with Lotus 123 and WordPerfect for special projects and reports.
- 1986-87      **Hoelting & Company, Inc., Colorado Springs CO**  
Audit Supervisor. Duties included budget, planning and supervision on governmental, non-profit and banking audits. Other audit activities included review and preparation of work papers and audit reports. Also responsible for the preparation of personal and corporate income tax returns and performing management advisory services to governmental and non-profit clients. Computer experience included the use of a Digital PDP 11/23 Plus for bookkeeping and auditing functions.
- 1982-86      **Giblin, Riggs and Associates, Colorado Springs CO**  
Senior Accountant. Experience was primarily in the area of auditing, taxation and management advisory services for governmental, non-profit, banking and private enterprise clients. Responsible for the preparation of personal and corporate income tax returns and payroll and sales tax reports. Prepared write-up accounts through financial statements and income tax returns. Computer experience included the use of an IBM and Xerox PC for bookkeeping and auditing functions.

**PROFESSIONAL:**    Certified, Colorado State Board of Accountancy, March 1985  
                         President, Colorado Government Finance Officers Association, 1996  
                         Chairman, Local Government Issues Committee, 1996-97  
                         Member, Colorado Society of Certified Public Accountants  
                         Member, Government Finance Officers Association  
                         Member, Colorado Government Finance Officers Association  
                         Member, Colorado Association of School Executives

**INTERESTS AND**    Eagle Scout, Boy Scouts of America, 1976  
**ACTIVITIES:**      Assistant Scoutmaster, Boy Scouts of American, 1986-present  
                         Interests include skiing, cycling, climbing and golf

**REFERENCES:**      Available upon request

Responsible for intergovernmental relations with 13 communities, legislation monitoring and analysis, and the supervision of the following District program areas: business services, food services, purchasing, warehouse, operations and maintenance, transportation, custodians, risk management, long-range planning, construction management, drivers education, community schools and preschools, and facility scheduling.

Westminster CO

Denver, CO

Boulder, CO

Denver CO

Oklahoma City, OK

Norman, OK

Adrian, MI

## Education

**Stanford, CA**

- Eugene, OR

- Ann Arbor, Mi

- Denver, CO

- Completed all course work for Colorado Superintendent license

Profile of Ken Kirkland:

Ken Kirkland serves as Assistant Superintendent for Business Services in the St. Vrain Valley School District in Longmont, responsible for the supervision of all business and support services in the District. The District currently includes over 19,000 students in 36 schools, and covers 420 square miles in eastern Boulder County, southwestern Weld County, and a small portion of Larimer County. It is growing at just under three percent annually, and will open two more schools in the 2001-2002 school year.

Prior to working in St. Vrain, Ken was Chief Financial Officer in Adams County School District 50 in Westminster. He was also on the staff of Governor Roy Romer from 1989 to 1993, where he had primary responsibility for education and school finance issues. He also has a broad background in other aspects of public finance from his experience at the Multistate Tax Commission and the National Conference of State Legislatures.

Ken has been active in professional activities. As a member of the Colorado Association of School Executives (CASE), Ken has been president of the Division of Business Officials, a member of the Coordinating Council, and currently serves as Chairman of the Legislative and School Finance Committee.

Ken lives in Denver; he is married with one son.

**Doris J. Porth**  
P.O. Box 111  
Westcliffe, Colorado 81252  
(719) 783-2341

DATE: December 1, 2000

TO: COLOTRUST Participants

FROM: Doris J. Porth, Custer County Treasurer and Public Trustee

RE: Election of COLOTRUST Trustees

I am seeking re-election as a COLOTRUST Trustee. I have been the Treasurer and Public Trustee of Custer County for the past 26 years and have served as a Trustee on the COLOTRUST Board since 1994.

My goal, mirrors the motivation of the other Trustees, namely, to always put the best interests of the COLOTRUST Participants first and foremost in all the decisions that are made. Actions are taken in the context of assuring safety while delivering the maximum yield possible to the participating public entities. Significant strides have been made over the last few years in decreasing the costs. Negotiations with our service provider has given us a guarantee not previously available. COLOTRUST is a top-notch fund that seeks to serve all Participants and is the BEST liquid asset fund in Colorado.

I encourage you to vote your ballot and will appreciate my name being included in your choices.

*Thank you*  
*Doris J. Porth*

# *JUDY G. DAHL*

Home: (303) 734-9687 PCS: (303) 961-8982

## **CAREER OBJECTIVE:**

My goal is to form a partnership, assume the responsibilities, and be a part of a municipal organization. I am committed to redefining and streamlining processes and procedures, as well as seeking out new ways to meet the changing needs of the community. I take a leadership role in developing relationships with residents, community groups, other governmental agencies, staff members, and professional organizations.

## **EMPLOYMENT HISTORY:**

### **GREEN MOUNTAIN WATER AND SANITATION DISTRICT**

13919 West Utah Avenue, Lakewood, CO 80228 (303) 985-1581

#### **May 1994 to Present: GENERAL MANAGER**

Serve as executive officer to the Board of Directors; plan, organize and control District programs, procedures and directives in accordance with short and long-term goals. Administer policies established by the Board; develop administrative procedures, supervise and evaluate the performance of administrative, engineering, construction, and maintenance functions.

Present major goals and policy alternatives to the Board. Develop the master plan; review construction contracts, leases and other agreements. Coordinate legal matters concerning the District and engage legal counsel and other professional consultants for assistance.

Control approved annual budget expenditures of \$7,000,000 and insures adequate reporting; analyze monthly financial reports, engineering reports, and other operating reports. Develop water and sewer rate and fee schedules for Board consideration; oversee the billing functions of 9,500 connections.

Arrange, conduct, and participate in meetings and conferences with other administrators, public officials, citizens and professional groups. Give oral presentations to community groups and represent the District and the Board before other public bodies.

Supervise the preparation of the meeting agendas; attend the meetings and advise the Board on important administrative and operating activities. Oversee the human resource programs related to employment; classification and compensation, employer-employee relations, employee benefits, safety, recognition, performance evaluation and discipline. Administer community and media relations, engineering and field construction programs, financial and data processing programs.

Administer computer operations in a network environment, computer information systems, including system backups and troubleshooting.

### **CHERRY HILLS RANCHO WATER & SANITATION DISTRICT**

June 1985 - December 1993: BUSINESS/FINANCIAL CONSULTANT

Consulted the Board of Directors in a wide variety of administrative, financial, and accounting activities, including customer relations, records management and election functions. Prepared agendas, minutes and other reports for the Board of Directors. Negotiated the necessary contracts for the successful dissolution of the District.

**COLOTRUST**

1700 Broadway, Suite 2020  
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TO: Official Designees of COLOTRUST Participant

FROM: Dave Witthohn, COLOTRUST Administrator

SUBJECT: Exclusion of Dahl Resume

DATE: December 6, 2000

Due to an oversight, Judy Dahl's resume was omitted from the back page of her profile. Enclosed you will find a copy of that resume, sorry for the inconvenience.

Please contact COLOTRUST at (877) 311-0219, or (303) 864-7474, if you have any questions regarding this information.