

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR AUGUST MEETING OF THE
PUEBLO CONSERVANCY DISTRICT ON AUGUST 4, 1999

DIRECTORS PRESENT: Sandstrom, Kelly and Farley

ALSO PRESENT : Koester and Banner. along with Cynthia Ramu

The meeting was called to order at 7:35 A.M. on the above date, and the minutes of the July 6, 1999 meeting were approved as prepared.

The Treasurers reports for July was approved as prepared.
The following bills were approved for payment:

June	1749	G. Sandstrom	Directors Fee	55.41
	1750	K. Farley	Directors Fee	55.41
	1751	P. Kelly	Directors Fee	55.41
	1752	Banner	Legal Fee	300.00
	1753	Engineer Koester	Eng/Admin Fees	400.00
			Office Rent	100.00
	1754	MBKD, pc	Bkkpg Serv	175.00
	1755	Westplains Ener.	Power at Runyan	90.00
	1756	Pueblo Arts Council	Levee Paint	2000.00

It was noted that the Certificate of Deposit for \$100,000 at Minnequa Bank was reinvested on July 7 with interest rate of 5%, for one year.

Gus Sandstrom reported that he had written a letter to the County of Pueblo regarding the reinstatement of a \$28,000 match by the County for the Cross-over Road in the 2000 budget. The County has indicated that they will enter this in the budget and as soon as that has been done, the County has been told the PCD will advance their local share along with other local money and initiate the construction of the Road and Trail improvements.

Engineer Koester reported that a walk-thru of the sites of the land trade with the Union Pacific should take place yet this week, and that Union Pacific can then better understand the that the best use of the old Missouri Pacific right of way will be accomplished under the PCD ownership in that area.

The Board then heard a report concerning painting on the levee, from Cynthia Ramu, co-ordinator of the Levee Painting programs over the last few years. Ramu explained the painting programs and their results this summer and she indicated the presence there this summer has slowed the "tagging" in many areas. Ramu wants to organize a workshop for young people to pick subjects to be painted on the levee, with some 20 people involved and then follow through with doing a paint-in on about October 1, 1999. Following that a Celebration will take place about October 16th. The Program cost will be underwritten by the PCD and District Attorneys Office. It is expected the cost for supplies and equipment will be \$2750, and since this cuts down on the maintenance costs of the Districts cleanup contractor, \$2000 is being sent to the Pueblo Arts Council for use by Ramu for supplies. Ramu also spoke to the "walk" recently with the Board, indicating several painting pieces were reviewed, including the long time painting of the confederate flag. It was concluded that the flag was put there without a special purpose, and so it will remain while talks continue regarding its place in future development of neighboring pieces.

The Board then were given a Rationale for Pricing and Parcel 3 and 4 descriptions for review for next meeting. It was indicated that the COPAA parcel will be made into a lease only portion and ~~and~~ a portion for lease purchase.

There being no further business, the meeting was adjourned at 8:30 a.m. with the regular September meeting scheduled for Tuesday September 7, 1999 at 7:30 a.m. at the District Office, 111 East 5th Street.

APPROVED:

Kathleen M. Farley *Patricia Kelly*
Secretary



740 Thatcher Building
J. BOX 918
Pueblo, CO 81002-0918
Phone (719) 543-0516
Fax (719) 544-2849

ACCOUNTANTS' COMPILATION REPORT

Board of Directors
The Pueblo Conservancy District
Pueblo, Colorado

We have complied the accompanying balance sheet - general fund only - of The Pueblo Conservancy District as of August 31, 1999 and December 31, 1998, and the related comparative statement of revenue and expenditures - actual and budget - general fund for the one month and eight months ended August 31, 1999, and the twelve months ended December 31, 1998, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements mentioned above, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The accompanying statements were prepared to present the activities of the general fund only and are not intended to be a complete presentation of the District's assets, liabilities, revenue, and expenditures.

This report is intended solely for the information and use of the board of directors and management of The Pueblo Conservancy District and should not be used for any other purpose.

McPherson, Breyfogle, Lichlyter & Daveline PC

September 2, 1999

PUEBLO CONSERVANCY DISTRICT
BALANCE SHEET - GENERAL FUND ONLY
AUGUST 31, 1999 AND DECEMBER 31, 1998

	<u>8/31/99</u>	<u>12/31/98</u>
ASSETS		
MINNEQUA CHECKING	\$ 39,607	\$ 4,776
MINNEQUA MONEY MARKET	3,198	3,161
BROKERAGE MONEY MARKET ACCOUNTS	86,270	63,412
MINNEQUA CERTIFICATE OF DEPOSITS	330,000	330,000
FNB COLORADO CERTIFICATE OF DEPOSIT	106,130	100,000
COLOTRUST INVESTMENT	187,000	187,000
DAIN BOSWORTH INVESTMENT	202,094	208,437
EVEREN SECURITY INVESTMENT	201,969	206,187
PIPER JAFFRAY INVESTMENT	97,558	123,318
ACCRUED INTEREST	18,443	18,443
ACCOUNTS RECEIVABLE	<u>-</u>	<u>19,000</u>
 TOTAL ASSETS	 <u>\$ 1,272,269</u>	 <u>\$ 1,263,734</u>
 LIABILITIES AND FUND EQUITY		
ACCOUNTS PAYABLE	\$ -	\$ 500
PAYROLL TAXES PAYABLE	<u>28</u>	<u>-</u>
 TOTAL LIABILITIES	 <u>28</u>	 <u>500</u>
 RESERVE FOR EMERGENCIES	 6,000	 6,000
DESIGNATED FOR SUBSEQUENT YEAR'S EXPENDITURES	93,540	93,540
UNDESIGNATED	<u>1,172,701</u>	<u>1,163,694</u>
 TOTAL FUND EQUITY	 <u>1,272,241</u>	 <u>1,263,234</u>
 TOTAL LIABILITIES AND FUND EQUITY	 <u>\$ 1,272,269</u>	 <u>\$ 1,263,734</u>

SEE ACCOUNTANTS' COMPILATION REPORT

PUEBLO CONSERVANCY DISTRICT
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
ACTUAL AND BUDGET - GENERAL FUND
FOR THE ONE AND EIGHT MONTHS ENDED AUGUST 31, 1999
AND THE TWELVE MONTHS ENDED DECEMBER 31, 1998

	ACTUAL				
	CURRENT MONTH	YEAR TO DATE	1999 BUDGET	UNUSED BUDGET	1998 ACTUAL
REVENUES					
INTEREST INCOME					
CERTIFICATES OF DEPOSIT	\$ 2,364	\$ 20,126	\$ -	\$ -	\$ 24,657
COLOTRUST	1,475	5,921	-	-	7,193
MONEY MARKET ACCOUNTS	6	750	-	-	2,127
DAIN RAUCHER	3,125	9,312	-	-	26,058
EVEREN	3,875	11,625	-	-	22,678
SMITH BARNEY	-	-	-	-	1,708
PIPER JAFFRAY	1,740	6,830	-	-	11,138
UNREALIZED GAINS (LOSSES)	(5,851)	(12,177)	-	-	-
TOTAL INTEREST INCOME	6,734	42,387	80,000	37,613	95,559
LEASE PAYMENTS	-	-	1,250	1,250	200
OTHER INCOME	-	3,600	-	(3,600)	600
TOTAL REVENUES	\$ 6,734	\$ 45,987	\$ 81,250	\$ 35,263	\$ 96,359
EXPENDITURES					
80 LEGAL FEES	\$ 300	\$ 2,400	\$ 3,600	\$ 1,200	3,600
81 DIRECTORS FEES	180	1,440	3,000	1,560	2,160
82 FICA TAXES		82	240	158	165
83 ENGINEER/ADMINISTRATIVE	400	3,200	4,800	1,600	4,800
90 AUDIT & BOOKKEEPING	175	1,225	3,000	1,775	1,800
92 INSURANCE/BONDS	-	500	500	-	2,360
96 OFFICE EXPENSE		197	650	453	260
97 OFFICE RENT	100	800	1,200	400	1,200
100 PROFESSIONAL FEES	-	2,105	5,000	2,895	400
103 TRAVEL	-	83	500	417	357
105 REPAIRS & MAINTENANCE	2,090	9,654	20,000	10,346	50,584
105A CURRENT YEAR GRANT	-	-	25,000	25,000	25,000
108 CONTINGENCIES	-	-	500	500	-
109 EMERGENCY REPAIR	-	-	20,000	20,000	-
110 CAPITAL IMPROVEMENTS	-	15,231	25,000	9,769	5,656
111 PLANNING & DEVELOPMENT	-	63	25,000	24,937	23,477
112 HARP - O & M	-	-	36,800	36,800	29,076
TOTAL EXPENDITURES	3,245	36,980	174,790	137,810	150,895
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 3,489	\$ 9,007	\$ (93,540)	\$ (102,547)	\$ (54,536)

SEE ACCOUNTANTS' COMPILATION REPORT

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

NOTICE OF SEPTEMBER MEETING

DATE : September 7, 1999 (Tuesday)
TIME : 7:30 a.m.
PLACE : District Office - 111 East 5th Street

- A G E N D A -

1. Roll Call
2. Approval of Minutes of August meeting
4. Treasurers Report for August 1999:
 - a. Pay bills for September
4. Old Business -
 - a. Report on County as a partner to do Crossover Road and Trail extension at Runyon.
 - b. Hear report on Union Pacific lease or trade of property with them.
 - c. Review outline of developable parcels along with pricing guide
 - d. Review report from C. Ramu on levee painting.
5. New Business-
 - a. Outline new COPAA lease/purchase
6. Set date for October Board meeting.
7. Adjourn

ACCOUNTS PAYABLE --

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Check	VENDOR	PURPOSE	AMOUNT
September	Accounts Payable to Approve	9-07-99	
1757	G. Sandstrom	Directors Fee (Sept) (81)	\$ 55.41
1758	K. Farley	Directors Fee (Sept) (81)	55.41
1759	P. Kelly	Directors Fee (Sept) (81)	55.41
1760	Banner	Legal Fee (Sept) (80)	300.00
1761	Engineer Koester	Eng/Admin (Sept) (83)	400.00
		Rental of Stor & Mtg (97)	100.00
1762	MBKD, PC	Bookeepg Service (Aug) (90)	175.00
1763	Westplains Energy	Power at Runyon (105)	90.00
1764	SCA Insurance	Public Off Bond Fee (100)	154.00
1765	Spaccamonti Exc.	Cut weeds-Grove (105)	2482.98

 x
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TOTAL \$ 3,868.21

x

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ACCOUNTS PAYABLE - -

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Check	VENDOR	PURPOSE	AMOUNT
August	Accounts Payable to Approve	8-04-99	
1749	G. Sandstrom	Directors Fee (Aug) (81)	\$ 55.41
1750	K. Farley	Directors Fee (Aug) (81)	55.41
1751	P. Kelly	Directors Fee (Aug) (81)	55.41
1752	Banner	Legal Fee (Aug) (80)	300.00
1753	Engineer Koester	Eng/Admin (Aug) (83)	400.00
		Rental of Stor & Mtg (97)	100.00
1754	MBKD, PC	Bookeepg Service (July) (90)	175.00
1755	Westplains Energy	Power at Runyon (105)	90.00
1756	Pueblo Arts Council	Levee Painting (105)	2000.00

x
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TOTAL \$ 3,231.23

x

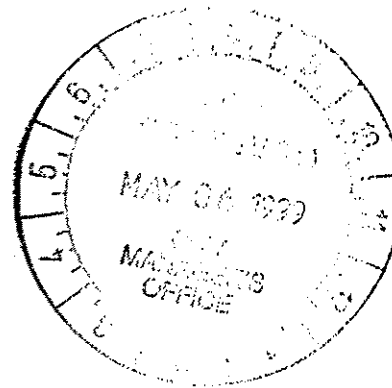
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STATE OF COLORADO
Bill Owens, Governor
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF WILDLIFE
AN EQUAL OPPORTUNITY EMPLOYER

John W. Mumma, Director
6060 Broadway
Denver, Colorado 80216
Telephone: (303) 297-1192
April 30, 1999



*For Wildlife -
For People*



City of Pueblo
Attn: Lewis A. Quigley, City Manager
P.O. Box 1427
Pueblo, CO 81002-1427

AUTHORIZATION TO PROCEED

Enclosed is a fully executed copy of Contract No. 1014-05 Runyon Lake Access\Pueblo Phase X and this letter, which will serve as your authorization to proceed with the project.

We strongly recommend that any of your staff who will be associated with the administration of this Project, carefully read this contract and become familiar with its requirements.

Past experience has shown the following areas are most often unclear and cause confusion.

1. The contract work items and cost breakdown (Exhibits A & B) should be considered as line items. With proper documentation, the Division will reimburse you for expenditures up to the amount listed for each item. The in-kind match should be considered as the minimum amount you need to document to be reimbursed for your expenditures. If for any reason, it becomes apparent that the figures are either too high or too low or other changes are necessary, notify the Denver Coordinator at (303) 291-7450 so he can make the determination if adjustments are needed to the contract.
2. It is your responsibility to install and maintain signs that recognize the Sportfish Restoration Project as a partial source of funding and that program is administered by the Colorado Division of Wildlife through its Fishing is Fun Program. Help in wording and logos can be provided by the Denver Coordinator.
3. Photographs are an important record for the Fishing is Fun program. You are required to provide the FIF Coordinator with a series of color photographs, 35mm slides or prints, that clearly show the before and after aspects of your project.

DEPARTMENT OF NATURAL RESOURCES, Greg Walcher, Executive Director
WILDLIFE COMMISSION, Chuck Lewis, Chairman • Mark LeValley, Vice Chairman • Bernard L. Black, Jr., Secretary
Dorothea Farris, Member • Philip James, Member • Arnold Salazar, Member • John Singletary, Member

EXHIBIT B
Runyon Lake Access\Pueblo Phase X

1014-05

ITEM	TOTAL COST	CONTRACTORS SHARE	STATE SHARE
Levee Crossing	\$73,250.00	\$32,000.00	\$41,250.00
Parking Lot improve.	63,000.00	4,000.00	59,000.00
Engineering\Design	18,750.00	18,750.00	0.00
Totals	\$155,000.00	\$54,750.00	\$100,250.00

Breakdown of Contractor's Share

ITEM	IN KIND	CASH	DONOR
Levee Crossing Demolition			
a. Backhoe 40hrs@\$50\hr	\$2,000.00	\$-0-	City
b. Grader 80hrs@ \$50\hr	\$4,000.00	-0-	City
c. Labor 80hrs@ \$12.50\hr	\$1,000.00	-0-	City
d. Concrete (material)	\$0.00	25,000.00	Pueblo Cons. District
Parking Lot			
a. Grader 80hrs@ \$50\hr	\$4,000.00	\$-0-	City
Engineering \Design			
a. Consultant Engineers	\$0.00	\$18,750.00	Pueblo Cons. District

Total In Kind
Grand Total of Project

\$11,000.00
\$155,000.00

\$43,750.00

* 28,000 County
(15,750 PCD
11,000 City(?))
or
26,750 PCD

a: 1014-05.exb

(1) the hazard and size classification of the dam is correct and that its present condition and deficiencies have been accurately identified; and

(2) the proposed project has been designed to meet Federal Standards for dam design, construction and rehabilitation including, but not limited to, the Federal Guidelines for Dam Safety (June 25, 1979), Recommended Guidelines for Dam Safety-Inspection of Dam (Corps of Engineers, 1974), and any other technical requirements which may be identified in Federal Aid project agreement documents; and

(3) the technical review of the project design and specifications by the State has been completed by a registered engineer qualified in the design and construction of dams.

- I. The Contractor's share of the cost of the subject Project shall be a minimum of Thirty-five (35%) percent, representing a minimum dollar value of Fifty-four Thousand Seven Hundred Fifty and 00/100 (\$54,750.00) dollars and shall consist, at a minimum, of funds and in-kind contributions as set forth in Exhibit B hereto, which is by this reference incorporated and made a part hereof. All in-kind contributions must be clearly defined by the Project description contained in Exhibit B.
3. The State shall pay to the Contractor One Hundred Thousand Two Hundred Fifty and 00/100 (\$100,250.00) dollars from the Sportfishing Restoration Act funds. Payments shall be made on a reimbursement basis, based upon the Contractor's submittal of receipts to the State evidencing authorized expenditures by the Contractor for services and materials used in prosecution of the Project. With submittal of receipts and canceled checks evidencing authorized expenditures, Contractor may request payments monthly, however, the reimbursement amount for each request shall be no less than \$1,000 unless it is a request for final payment. The State shall in all cases retain ten percent (10%) of the total available Sportfishing Restoration funds until final inspection and approval of the completed Project by authorized representatives of the State. Such payments shall also be subject to inspection and approval of the completed work by authorized representatives of the State.
4. The term of this contract shall be from the date of final execution by the State Controller until December 31, 2020. The Contractor shall complete the Project, as defined in Exhibit A, by December 31, 2000. The period from the above first written date to the above Project completion date is the Project period. The State does not guarantee that Sportfishing Restoration Act funds will remain available for reimbursement and the Contractor assumes all risk of loss if the Project is not completed in a timely manner as State funds are not available for reimbursement. The Contractor shall file quarterly



Reply to
Attention of:

DEPARTMENT OF THE ARMY
ALBUQUERQUE DISTRICT, CORPS OF ENGINEERS
4101 JEFFERSON PLAZA, NE
ALBUQUERQUE, NEW MEXICO 87109-3435
FAX (505) 342-3199

July 21, 1999

Mr. Raymond Koester
Pueblo Conservancy District
P.O. Box 234
Pueblo, Colorado 81002-0234

Dear Mr. Koester:

A periodic inspection of the Floodway Levee Extension, Arkansas River, Pueblo County, Colorado was done on May 28, 1999, by my representative, Dallas Donegon. This project was built by the Army Corps of Engineers (Corps) in 1949 and 1952.

The levee, with the appurtenant control structures, was in good condition. This condition is a result of the attention your organization has given it and the Corps appreciates the care that the project has received. Please call me at (505) 342-3269 if you have any questions.

Sincerely,

Don Soards

Don Soards, P.E.
Chief, Emergency Management Branch

Copy Furnished:

Ms. Anita Culp
Southern Colorado Regulatory Office
421 North Main
P.O. box 294
Pueblo, Colorado 81002