

RECORD OF PROCEEDINGS

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MINUTES OF THE REGULAR ~~NOVEMBER~~ ^{DECEMBER} MEETING OF THE
PUEBLO CONSERVANCY DISTRICT ON DECEMBER 24, 1997

DIRECTORS PRESENT: Sandstrom, Kelly and Farley

ALSO PRESENT : Koester and Banner

The meeting was called to order at 8:00 a.m. at the office of the District, 111 East 5th Street, on the above date, and the minutes of the November 18, 1997 meeting were approved as prepared.

The Treasurers report for November was approved as prepared.
The following bills were approved for payment:

1543	G. Sandstrom	Directors Fee	55.41
1544	K. Farley	Directors Fee	55.41
1545	P. Kelly	Directors Fee	55.41
1546	Banner	Legal Fee	200.00
1547	Engineer Koester	Eng/Admin Fee	400.00
1548	KLH Part	Office Rent	100.00
1549	Westplains Ener.	Power at Runyon	81.90
1550	Pueblo Chieftain	Publish Adv.	127.71
1551	NorthStar Eng	Eng. Services	2,286.00
1552	C C I	Advance Workers Comp	156.00
1553	McPherson etc.	Replace #1510	1,800.00
1554	IRS	Fica WH	82.62

Engineer Koester reported on the cross connection work at Runyan, that progress in being made but that because of the extreme cold weather, construction will not be completed until next year. Koester also reported that the 4th Street Dock work is nearly finished, and will be paid for in 1998.

Don Banner reported that the quiet title process is taking longer than anticipated, but only the State Land Board and Westplains Energy are yet to be reconed with to complete. Meetings with Westplains and private Surveyors are taking place now and should satisfy both entities being counseled with.

Pat Kelly reported on some findings on the mural painting, and the issue of some "paint-outs" has subsided, but that Cynthia Ramu has asked to make a presentation at our February meeting regarding a painting management proposal. Engineer Koester has placed in the file some recent photos near the 4th Street Bridge of the levee paintings, that revealed nothing unusual at this point in time in the content of subject matter on the walls.

The intergovernmental agreement is near completion and the Board unamously approved it pending final review by Attorney Banner, so the Chairperson will sign the document when ready.

G. Sandstrom submitted for file, three letters regarding PCD commitments on grant applications. (copies attached)

There was no further discussion of the "Hero's Hall of Fame" but as soon as more planning activity is known, it will be reported at a future board meeting.

There being no further business, the meeting was adjourned at 8:45 a.m. The regular January meeting is scheduled for Wednesday January 7, 1998, following the Fishing is Fun meeting, at approximately 8:00 a.m. at the Do Drop Inn.

APPROVED:

Kathleen M. Farley
Patricia Kelly

[Signature]
Secretary

ACCOUNTS PAYABLE - -

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Check	VENDOR	PURPOSE	AMOUNT
January	Accounts Payable to Approve 01-07-98:		
1555	G. Sandstrom	Directors Fee (Jan) (81) \$	55.41
1556	K. Farley	Directors Fee (Jan) (81)	55.41
1557	P. Kelly	Directors Fee (Jan) (81)	55.41
1558	Banner	Legal Fee (Jan) (80	300.00
1559	Engineer Koester	Eng/Admin (Jan) (83)	400.00
		Work on Quiet Title (111)	775.00
		(Total = \$1,175.)	
1560	KLH Partnership	Office Rent (Jan) (97)	100.00
1561	Westplains Energy	Power at Runyon (105)	90.00
1562	NorthStar Engineering	QT mapping (111) (Dec)	420.00
		(105a)W 4th Dock- Const Staking	2000.00
		Eng. Inspect.	520.00
		(110b) X-conn. Eng. (Dec)	420.00
		(Total- \$3,360.00)	
1563	Spaccamonti Excavation-	Const. on X-Conn (Dec)(110b)	2,940.30
1564	DO Drop Inn	F is F Breakfast (103)	

T R E A S U R E R ' S R E P O R T <

DATE: December 31, 1997

ACCT No.	ACCOUNT	Spent 1996	1997 BUDGET	USED @ 11-30-97	CURRENT MONTH EXPENSE	USED to 12/31/97	UNUSED PORTION BUDGET
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80	Legal Fees	\$2,400	\$ 2,400	\$ 2,200	\$ 200	\$ 2,400	\$ 0
81	Director Fees	2,160	4,000	1,980	180	2,160	1,840
82	FICA Taxes	220	500	124	41	165	335
83	Engineer/Admin	4,800	4,800	4,400	400	4,800	0
90	Audit Fees	1,800	1,800	1,800	0	1,800	0
92	Insurance/Bonds (94)		2,000	250	156	406	1,594
96	Office Expense	280	650	606	0	606	44
97	Office Rent	1,200	1,200	1,100	100	1,200	0
100	Professional Fees	0	12,000	0	0	0	12,000
103	Travel	453	2,500	299	0	299	2,201
105	Repairs/Maint.	39,035	75,000	30,950	490	31,440	43,560
105a	1996 Grant	4,976	15,024	14,725	299	15,024	0
	1997 Grant	0	25,000	12,500	0	12,500	12,500
108	Contingencies	0	500	0	0	0	500
109	Emergency Repair	0	20,000	0	0	0	20,000
110	Capital Impr.	0	69,924	59,261	0	59,261	10,663
110a	HARP	42,634	2,866	2,866	0	2,866	0
110b	OLD Grants	47,814	12,186	1,462	1,272	2,734	9,452
111	Plan. & Dev	14,500	25,000	17,085	435	17,520	7,480
112	HARP - O & M						

TOTALS: \$166,682 \$277,350 \$151,608 \$ 3,573 \$155,181 \$122,169

PCD.bud ray

THE PUEBLO CONSERVANCY DISTRICT
111 East Fifth Street
Pueblo, Colorado

TREASURERS REPORT:

DATE: December 31, 1997

Vouchers No. 1543 through 1554

Total Expended during current Month: \$ 3,600.

Deposits: \$ 6,901

@ 12/31/97:

Minnequa Money Market (1) \$ 8,920. ^e

CNB Savings (2) \$ closed

Minnequa Checking (3) \$ 12,744. ^e

CNB Checking (4) \$ closed

Norwest Money Market (5) \$ 2,039. ^e

Colo Trust \$ 150,000. ^e

Total CD's: \$ 250,000. ✓

Treasury Bills: \$ 700,000.

Treasury Inv. : \$ 187,014. ✓

TOTAL of @12/31/96 = \$1,377,974. @ 8/31/97 = \$1,340,427.
of ALL @ 4/30/97 = \$1,351,956. @10/31/97 = \$1,328,647.
Accounts: @ 6/3/97 = \$1,338,011. @12/31/97 = \$1,310,582.

Checking Account Balance (3&4) @ 11/30/97: \$ 9,444.

Savings Account Balances (1,2&5) @ 11/30/97: 10,929.

Matured Treasury Bills 0.

Matured CD's 0.

Interest Earned - CD's 0.

Colo Trust 735.

Savings Accounts 17.

Money Market (Norwest) 12.

Dain Bosworth 0.

Smith Barney 0.

Everen 3,875.

Piper Jaffray 2,291.

Minnequa Bank (C.D.) 0.

Lease Payments 0.

\$ 27,303. <

Money Market - Piper Jaffray \$ 0.

Money Market Transfer(Colo Trust) 0.

CD's Purchased 0.

Treasury Bills Purchased \$ 0.

Current Months Vouchers \$ 3,600.

CASH BALANCE @ 12/31/97 (1,2,3,4,5) \$ 23,703.

Interest Earned in 1997: TOTAL TO DATE: \$ 87,789.

Jan \$8,641 Apr \$5,749 July \$12,383 Oct \$ 8,412

Feb 9,695 May 4,708 August 5,240 Nov 11,783

Mar 4,763 Jun 6,031 Sept 3,458 Dec 6,926

(\$1,377,974 + \$87,789 - \$155,181 = \$1,310,582)

76,900

138,789.2

185,248

1,232,174 - 19000 = 1,213,174

@ 12/31/97

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

JANUARY 2, 1998

NOTICE OF JANUARY MEETING

DATE : January 7, 1997 (Wednesday)(following Fishing
is Fun)

TIME : 8:00 a.m.

PLACE : Do Drop Inn -- 1201 South Santa Fe Avenue
(upstairs)

- A G E N D A -

1. Roll Call
2. Approval of Minutes of December (Dec. 24, 1997) meeting.
3. Treasurers Report for December 1997:
 - a. Pay bills for January
4. Old Business -
 - a. Hear Report on Construction of the Runyan/Fountain Lakes Cross-connection. AND progress of West 4th Street Dock construction
 - b. Hear Report on Quiet Title on old River (Banner)
6. New Business- Elect new officers for 1998:
Farley, Pres. - Kelly, Treas. - Sandstrom, Sec.
7. Set date for February Board meeting. (February 13th, 7:30)
8. Adjourn

PUEBLO CONSERVANCY DISTRICT<

1 9 9 8 BUDGET

	1996 Actual	1997 Budget	Est. 1997 Rev. & Exp.	1998 BUDGET
REVENUES				
From Reserves:	\$ 76,676	\$191,300	\$ 32,130	\$192,800
Interest:	85,588	85,000.	80,000	85,000
Leases	0	1,050	2,100	1,050
TOTAL REVENUES	\$ 162,264.	\$277,350.	\$114,230.	\$278,550.

EXPENDITURES				
Directors Fees	\$ 2,160	\$ 4,000	\$ 2,160	\$ 4,000
FICA Taxes	303	500	332	500
Legal Fees	2,400	2,400	2,400	3,600
Eng. & Admin	4,800	4,800	4,800	4,800
Audit Fees	1,800	1,800	1,800	1,800
Insurance & Bonds	(94)	2,000	250	2,000
Office Exp.	280	650	500	650
Office Rent	1,200	1,200	1,200	1,200
Professional Fees	4,500	12,000	0	12,000
Travel	353	2,500	400	2,500
Repairs & Mainten.	44,011	75,000	29,300	75,000
Contingencies	0	500	0	500
Emerg. Flood Repairs	0	20,000	0	20,000
Capital Improvements	90,451	125,000	51,088	100,000
Planning & Devel.	10,000	25,000	20,000	25,000
HARP O & M	0	0	0	25,000
TOTAL EXPENDITURES	\$162,264.	\$277,350.	\$114,230.	\$278,550.

EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(0.)	(0.)	(0.)	(0.)
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BEGINNING RESERVE FUND BALANCE	\$1,460,481.	\$1,383,805.
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ENDING RESERVE FUND BALANCE	\$1,383,805.	\$1,351,675.
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B U D G E T M E S S A G E<

The budgetary basis of accounting used by the Pueblo Conservancy District is based upon the cash basis method of accounting.

The budget includes the anticipated source of revenues, being revenues from interest on certificates of deposit and other investments as well as leasehold revenues. The budget includes the anticipated expenses by the Pueblo Conservancy District for capital improvements, emergency flood repairs, routine repairs and maintenance, engineering and administrative fees, as well as other expenses anticipated. The Pueblo Conservancy District was created by special statutory legislation for the purpose of constructing and maintaining a river levee system to protect the city and county of Pueblo from flooding on the Arkansas River. The District is no longer a taxing entity and derives its operational funds from reserve fund investments. The board of directors of the Pueblo Conservancy District supervises those repairs, maintenance and capital improvements necessary to maintain the levee. For Amendment 1 and all other purposes, expenditures by the district for capital improvements, emergency flood repairs and the first \$40,000 each year for repairs and maintenance, may be expended from reserve fund balances. All other expenditures of the district shall be expended from income.

Certified to be the 1998 BUDGET adopted by THE
PUEBLO CONSERVANCY DISTRICT on October 30, 1997.

PCD, bud

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LAW OFFICES OF
BANNER, BUXMAN, ENCK & OHLSEN, P.C.

OF COUNSEL
WALTER J. PREDOVICH

FAX: (719) 546-3457
TAX ID #84-1091902

601 N. MAIN STREET, SUITE 200
P.O. BOX 1423
PUEBLO, COLORADO 81002-1423
(719) 544-5081

DONALD J. BANNER
DARRIN L. BUXMAN
DALE R. ENCK
MARK A. OHLSEN

DOUGLAS J. KWITEK
KATHY D. SHAPIRO

October 31, 1997

Division of Local Government
Department of Local Affairs
1313 Sherman St., Room 520
Denver, CO 80203

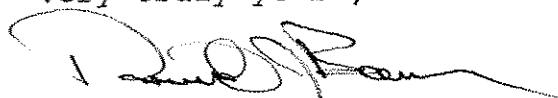
RE: Pueblo Conservancy District

Gentlemen:

Enclosed please find the Letter of 1998 Budget Transmittal, together with a certified copy of the budget for the Pueblo Conservancy District for the year 1998. The budget has a budget message incorporated therein.

Should you have any questions, please do not hesitate to contact either myself or Mr. Raymond Koester, the District Engineer, whose telephone number is (719) 544-6823 or (719) 250-7827.

Very truly yours,



Donald J. Banner

DJB:tr

Enclosures

cc: Ray Koester w/ Enclosures ✓

DISTRICT COURT, COUNTY OF PUEBLO, STATE OF COLORADO

Case No. 17664

Division B

NOTICE OF FILING 1998 BUDGET

IN THE MATTER OF

THE PUEBLO CONSERVANCY DISTRICT

COMES NOW The Pueblo Conservancy District by its attorneys, Banner, Buxman, Enck & Ohlsen, P.C., and gives notice that it has filed, with the Division of Local Government, the original of the Letter of 1998 Budget Transmittal and 1998 Budget, copies of which are attached hereto.

DATED this 31st day of October, 1997.

Respectfully submitted,

BANNER, BUXMAN, ENCK & OHLSEN, P.C.



Donald J. Banner, #3026
Attorneys for the District
601 N. Main Street, Suite 200
Pueblo, Colorado 81003
Telephone: (719) 544-5081

LETTER OF 1998 BUDGET TRANSMITTAL

To: Division of Local Government
1313 Sherman St., Room 520
Denver, CO 80203

Attached is the 1998 Budget for **THE PUEBLO CONSERVANCY DISTRICT**

The budget was adopted on October 30, 1997.

If there are any questions regarding the budget, please contact **RAYMOND KOESTER**, District Engineer, at (719) 544-6823 or (719) 250-7827.

The total mill levy certified to the County Commissioners is 0 mills.

Based on an assessed valuation of ___n/a___, the total property tax revenue is \$___n/a___.

AN INCREASE LEVY BEYOND THE PROPERTY TAX REVENUE LIMIT WILL NOT BE REQUESTED

Enclosed is a copy of the certification of mill levies sent to the County Commissioners.

_____ Yes ☒ No

No copy of the certification to the County Commissioners is enclosed because no property tax has been assessed.

DATED: October 31, 1997

Name of person completing this form:

BANNER, BUXMAN, ENCK & OHLSSEN, P.C.

By 

Donald J. Banner, #3026
Attorney for the District
P. O. Box 1423
Pueblo, CO 81002-1423
Phone: (719) 544-5081

PUEBLO CONSERVANCY DISTRICT<

1 9 9 8 BUDGET

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BEGINNING RESERVE FUND BALANCE	\$1,460,481.		\$1,383,805.	
ENDING RESERVE FUND BALANCE	\$1,383,805.		\$1,351,675.	

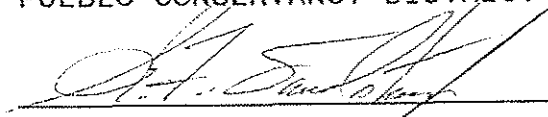
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B U D G E T M E S S A G E <

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Certified to be the 1998 BUDGET adopted by THE
PUEBLO CONSERVANCY DISTRICT on October 30, 1997.



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THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS

P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET

544-6823

PUEBLO, COLORADO

MAILING ADDRESS:

P. O. BOX 234
PUEBLO, COLO. 81002

December 2, 1997

State Trail Grant Committee Members
c/o Bill Zwick
Pueblo Department of Planning & Development
211 East "D" Street
Pueblo, CO 81003

Re: State Trails

Dear State Trails Grant Committee Members:

The Pueblo Conservancy District continues in its support of the City of Pueblo and its application for grant funding under the provisions of the State Trails Grant for the Runyon Commuter Trail Project. The Conservancy District maintains its responsibility for flood protection through a levee that runs through the City of Pueblo, along the Arkansas River. Additionally, we own lands contiguous to the original course of the Arkansas River and the majority of lands for the Runyon Trail.

The three member Board of Directors has taken every opportunity to assist with projects in which we could legally participate with matching funds. Thus far, we have participated in the joint planning efforts of the City of Pueblo in its application for initial ISTEAF funding and we would hope to continue with that funding as available. We fully endorse the plan and have been prepared to participate with matching funds as they qualify.

In addition to providing more than \$125,000 in matching funds through our maintenance road projects, we have allotted \$40,000 to construct a vehicular and trail access over the flood levee to Runyon Lake. We also are in the process of ensuring an easement in cooperation with the City for the Runyon Commuter Trail Project trail between Santa Fe Avenue and the Runyon Lake area along Thomas Phelps Creek. We previously have granted easements for trails along our property on the Arkansas River and its levee. We would certainly encourage the approval of the grant continuation and will provide any additional detail whenever requested.

Sincerely,


G. F. SANDSTROM, JR.

President

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

August 27, 1997

copy

State Board of Great Outdoors Colorado Trust Fund
303 East 17th Avenue, Ste. 900
Denver, CO 80203

Dear Outdoors Colorado Board Members;

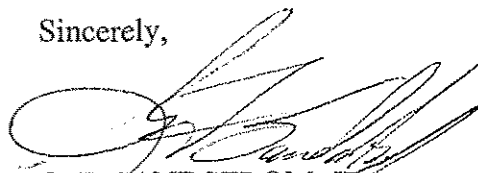
The City of Pueblo is an applicant for a local government parks outdoor recreation facilities grant in the amount of \$200,000.00. The Pueblo Conservancy District joins others in encouraging your favorable consideration of this grant application.

The project, an independent phase of the Historic Arkansas River Project (HARP) is designed to assist with the construction of the Lake Elizabeth Urban Park. While the application notes that this park anchors the Historic Arkansas River Corridor recreation facility and serves as an inner city water base multi governmental recreational facility, it may be equally important to know how closely related this project is to local urban senior housing. Within two blocks, there are three senior citizens apartment complexes. Each of these apartment complexes has 50 units or more for senior residents and the availability of this park to that location is a significant social amenity.

The Pueblo Conservancy District has been an ongoing partner with the Pueblo Board of Waterworks, the City of Pueblo, the power company and The Union Avenue Historic Development businesses in efforts to improve and enhance Lake Elizabeth area. The city of Pueblo's Urban Park concept is one of those projects with which we are an active partner. The park project is to be built on land owned by the Conservancy District and the Conservancy District Board has already provided cash to the HARP Foundation as well as planning money to the City of Pueblo, for the enhancement of this area of the HARP Project.

We hope you will look favorably upon the grant request of the City of Pueblo.

Sincerely,



G. F. SANDSTROM, JR.
President

CITY OF PUEBLO - DEPT. OF
PLANNING AND DEVELOPMENT

211 East 'D' Street
Pueblo, Colorado 81003

FAX

Date: 8/26
Number of pages including cover sheet: 2

To:

Gus Sandstrom
Dist. Atty.

Phone:

Fax phone: 543-6666

CC:

From:

STEVEN MEIER - Sr. Planner
Parks, Trails and Open Space

Phone: (719) 543-6006

Fax phone: (719) 543-0572

REMARKS: ☐ Urgent ☐ For your review ☐ Reply ASAP ☐ Please comment

The following is the grant application page w/ a brief
project description. Please make the letter addressed to:

State Board of Great Outdoors Colo. Trust Fund
303 East 17th Ave.
Suite 900
Denver, CO 80203

but send or fax back to me.

Thank you Steve

Great Outdoors Colorado

GRANT APPLICATION

Local Government Parks, Related Outdoor Recreation Facilities and Environmental Education
Facilities (Acquire, Establish and Enhance)

Participant Information

1. Applicant: City of Pueblo	2. Third Party/Partner:
3. Applicant Address: No. 1 City Hall Place, Pueblo, CO 81003	4. Third Party Address:
5. Applicant Contact: Name: Steven Meier Title: Senior Planner, Dept. of Planning and Devel. Telephone #: (719) 543-6006 Fax #: (719) 543-0572	6. Third Party Contact: Name: Title: Telephone #: Fax #:

PROJECT INFORMATION

7. Project Title: LAKE ELIZABETH URBAN PARK - Historic Arkansas River Corridor	9. Colorado Senate District #: 3 Colorado House District #: 45 & 46
8. U.S. Congressional District: Third	
10. County: Pueblo	

11. Brief Description of Project (please describe the scope and nature of this project):

The City of Pueblo is requesting funds to help construct Phase I of the Lake Elizabeth Urban Park. The Park anchors the Historic Arkansas River Corridor Regional Recreational Facility and serves as an unique inter-city, water-based, multi-governmental, recreation facility. Park and recreational amenities include lake edge improvement, wetland area, paddle boat facility, active park area, and necessary park amenities.

12. Project Funding:	13. Source & Amount of Local Match:
Grant Request: \$ 200,000	Source: Amount
Local Match: \$ 200,000	Pueblo County Cash Match \$ 50,000
Total: \$ 400,000	HARP Bond Cash Match \$ 50,000
	HARP Foundation \$ 100,000

14. Authorized Signature:

Cathy A. Garcia

Date: 8/23/97

THE PUEBLO CONSERVANCY DISTRICT

BOARD OF DIRECTORS
P. KELLY
K. FARLEY
G. SANDSTROM

111 EAST FIFTH STREET
544-6823
PUEBLO, COLORADO

MAILING ADDRESS:
P. O. BOX 234
PUEBLO, COLO. 81002

August 20, 1997

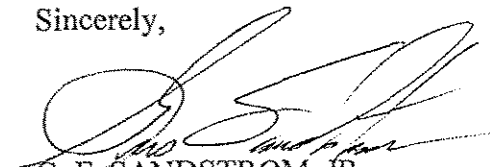
State Board of Great Outdoors Colorado Trust Fund
303 East 17th Ave., Ste. 900
Denver, CO 80203

Dear Board Members:

The Pueblo Conservancy District remains a strong partner with the projects of the Pueblo Natural Resource and Environmental Education Committee in the development of their strategic plan. One current project for which they are seeking assistance is the creation of a sign system designating our local natural resources and recreation sites. This sign system is not one of those forever negative projects, instead it is designed to inform and educate the public as to natural resources and environmental educational opportunities.

Through easements, the Pueblo Conservancy District has lent the support of our land through the channel of the Arkansas River providing excellent opportunities for the public to enjoy our natural environment. The opportunities presented include, not only the waterway, but an abundance of wildlife and flora that runs through the middle of the city. We would certainly encourage your assistance with the signage system project and our agency has committed \$500.00 toward that project.

Sincerely,



G. F. SANDSTROM, JR.

GFS/
Enc.

Don
AM

PUEBLO CONSERVANCY DISTRICT<

1 9 9 8 BUDGET

	1996 Actual	1997 Budget	Est. 1997 Rev. & Exp.	1998 BUDGET
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Eng. & Admin	4,800	4,800	4,800	4,800
Audit Fees	1,800	1,800	1,800	1,800
Insurance & Bonds	(94)	2,000	250	2,000
Office Exp.	280	650	500	650
Office Rent	1,200	1,200	1,200	1,200
Professional Fees	4,500	12,000	0	12,000
Travel	353	2,500	400	2,500
Repairs & Mainten.	44,011	75,000	29,300	75,000
Contingencies	0	500	0	500
Emerg. Flood Repairs	0	20,000	0	20,000
Capital Improvements	90,451	125,000	51,088	100,000
Planning & Devel.	10,000	25,000	20,000	25,000
HARP O & M	0	0	0	25,000
TOTAL EXPENDITURES	\$162,264.	\$277,350.	\$114,230.	\$278,550.
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(0.)	(0.)	(0.)	(0.)
BEGINNING RESERVE FUND BALANCE	\$1,460,481.		\$1,383,805.	
ENDING RESERVE FUND BALANCE	\$1,383,805.		\$1,351,675.	

B U D G E T M E S S A G E

The budgetary basis of accounting used by the Pueblo Conservancy District is based upon the cash basis method of accounting.